

CALAIS CITY COUNCIL  
September 24, 2020

The second regular monthly meeting of the Calais City Council was held this date in the Library of Calais High School at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Moreside, Carr, Mingo, Rogers, and Sherrard.

On a motion by Councilor Rogers and a second by Councilor Mingo, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Treasurer's Warrants City through September 23, 2020  
\$ 432,113.89
- C. Treasurer's Warrants School through September 23, 2020  
\$ 469,345.32
- D. Treasurer's Warrants Water through September 23, 2020  
\$ 168,343.25
- E. Liquor License Renewal – Jo's Diner & Pizzeria
- F. Calais Lioness Christmas Parade – Dec 4<sup>th</sup>

The Mayor then called for a Public Hearing on a proposed Zone Change on Map 6, Block 6, Lot 29, which was recommended by the Planning Board to change the lot from C1 to R1 in order to allow for an apartment building at this location.

Following public comment and a brief discussion by Council, it was moved by Councilor Moreside and seconded by Councilor Rogers to deny the zone change. Voting in favor of this motion were Councilors Rogers, Mingo, Carr, Moreside and Mayor Howard. Councilor Sherrard was opposed. Motion carried.

The City Manager then gave his report on the following:  
--Need for a combined Property Committee/Public Safety Committee meeting to discuss the consideration of an Adult Use Marijuana Ordinance. This will be held at 5:00pm on Oct 8<sup>th</sup>.  
--CDRC Harvest Fest Events on Saturday  
--Need to suspend the Council Rules to add a Halloween discussion to the Agenda.

On a motion by Councilor Mingo and a second by Councilor Sherrard, it was unanimously voted to suspend the rules and add this item to the agenda.

Attendance

Consent Agenda

Public Hearing – Zone Change

City Manager's Report

Suspend Rules Add item

Following a brief discussion, it was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to allow Trick or Treating and other Halloween activities in the City of Calais.

Halloween

The City Clerk presented the Council with the following bid results on Winter Sand:

Winter Sand Bids

Stanhope Trucking \$17,250.00  
Robbinston, ME

Sunrise Sand & Gravel \$15,000.00  
Baileyville, ME

BYA Transport/Branden Brown \$20,250.00  
Edmunds, ME

It was moved by Councilor Mingo, seconded by Councilor Carr and unanimously voted to award this bid to Sunrise Sand & Gravel in the amount of \$15,000.

Mr. Sidney Sinclair, addressed the Council with a request for another deadline extension to demolish the building located next to his property on Shattuck Road. Following some discussion, it was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted grant an extension until May 1, 2021. If the building on the property is not cleared by then, the property will revert to the City. The City Solicitor will draw up a contract for Mr. Sinclair to sign.

Shattuck Road Property

The City Manager presented the Council with the following quotes received on a new Phone System for the City Departments:

Phone System

INSERT QUOTE SHEET

There was some discussion on the differences of the proposals and questions of what features would be lost or gained with each system.

It was moved by Councilor Sherrard and seconded by Councilor Moreside to award this contract to Otelco. Voting in favor were Councilors Sherrard and Moreside, with all others opposed.

Otelco \$1,000 One-Time Fee \$735.25/month

- 5 year term
- 27 **Leased** Phones
  - 13 w/o voicemail capability (\$20/mo each)
  - 13 with voicemail (\$23/mo each)
  - 1 "Receptionist" Phone (\$25/mo)
- Some loss of current phone features
- Savings of \$170.63/month

Caleidoscope Virtual Services (CVS) #1 \$7,410 One-Time Fee \$667.05/month

- 5 year term
- 27 **Owned** Phones
  - 27 phones with voicemail (\$19.95/mo each)
- Mobile Phone App
- No loss of current phone features
- Savings of \$238.83/month

Caleidoscope Virtual Services (CVS) #2 \$1,091.98 One-Time Fee \$895.64/month

- 3 year term
- 27 **Leased** Phones
  - 27 phones with voicemail (\$22.45/mo)
- Mobile Phone App
- No loss of current phone features
- Savings of \$10.24/month

GWI \$3,705 One-Time Fee \$871.70/month

- 3 year term
- 27 **Leased** Phones
  - 12 w/o voicemail (\$15/mo each)
  - 15 with voicemail (\$25/mo each)
- Some loss of current phone features
- Savings of \$34.18/month

\*All proposals are for Hosted PBX/Phone Service Only

\*All proposals include free phone replacement, free technical assistance/service and an auto attendant (computerized menu that answers to direct calls).

\*Internet service savings with Pioneer Broadband will be \$169.15/month

**\*\*RECOMMEND CVS Option #2 for a total savings of \$179.39/month**

It was then moved by Councilor Mingo and seconded by Councilor Carr to award this contract to Kaleidoscope Virtual Services (CVS) for option #2. Voting in favor of this motion were Councilors Mingo and Carr. All others were opposed.

It was then moved by Councilor Carr, seconded by Councilor Rogers, and unanimously voted to table this until the next meeting to enable City Staff to gather more information for Council.

The City Manager asked the Council to consider a proposal for a "Shop in Calais this Holiday Season" Radio Ad. The CDRC has offered to split the cost of the ad with the City, at a cost of \$1428.00 each. It was moved by Councilor Carr and seconded by Councilor Mingo to run this ad and charge the City's Share to Economic Development. Voting in favor of this motion were Councilors Rogers, Mingo, Carr, Moreside and Mayor Howard. Councilor Sherrard was opposed. Motion carried.

The Finance director presented the Councilor with the following bid results on Gas and Diesel:

INSERT BID RESULTS

It was moved by Councilor Moreside, seconded by Councilor Mingo, and unanimously voted to award this bid to VL Tammara at the variable cost option of \$0.075 markup.

On a motion by Councilor Moreside and a second by Councilor Carr, it was unanimously voted to authorize the Fire Chief to apply for the Annual Forestry Grant.

It was moved by Councilor Moreside, seconded by Councilor Mingo, and unanimously voted to contract with Northeast Paving for the paving of the Salt Shed Floor at a cost of \$2836.52 to the FY 2020 Bituminous Overlay acct and the balance of \$4555.48 charged to FY2021 CIP other Projects, for a project total cost of \$7392.00.

Other items addressed with no Council action being taken at this time included:

- a request to reconsider the zone change denial
- Salt Shed construction nearing completion
- need to address City parking lot overnight parking in winter
- DBU Board terms coming up in March.

Radio AD for Christmas Shopping

Gas/Diesel Bids

Forestry Grant

Salt Shed Paving

Other Items

2020-2021 Gas/Diesel Bid

Bids Opened by Crystal Gallina, Finance Director, Thursday September 24, 2020 @ 3:00 p.m.

Witnessed by Robert Seelye

**DEAD RIVER - Bid not received until 3:05 pm**

	<u>Unleaded Gas</u>	<u>Diesel</u>	
Average rack price for Bangor, Maine			
Differential/Markup			
Today's Cost			
Fixed Price Option			

**VL TAMMARO**

	<u>Unleaded Gas</u>	<u>Diesel</u>	
Average rack price for Bangor, Maine	\$ 1.319	\$ 1.234	
Differential/Markup	\$ 0.075	\$ 0.075	
Today's Cost			
	\$ 1.394	\$ 1.309	
Fixed Price Option	\$ N/A	\$ 1.768	

**RECOMMENDATION**

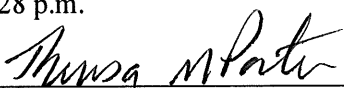
Recommend accepting the Gas/Diesel bid from V.L. Tammaro at the variable cost option of \$0.075 markup.

On a motion by Councilor Mingo and a second by Councilor Carr, it was unanimously voted to retire into Executive Session at 6:50 p.m. for the following:

- A. *Legal Issue – Seavey & Young Contract*
- B. *Personnel Issue – Earned Paid Leave*

Open session resumed at 7:28 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Moreside, and unanimously voted to adjourn this meeting at 7:28 p.m.

ATTEST:   
Theresa M Porter, City Clerk

Executive Session

Adjourn