

CALAIS CITY COUNCIL
JULY 16, 2020

The regular monthly meeting of the Calais City Council was held this date at Calais High School at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Sherrard, Mingo and Moreside.

On a motion by Councilor Moreside and a second by Councilor Mingo it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Chase Fund for July - \$200.00
- C. Monthly Departmental Reports
- D. Treasurer's Warrants City through June 30, 2020
\$190,389.77
- E. Treasurer's Warrants City through July 15, 2020
\$173,334.47
- F. Treasurer's Warrants School through July 15, 2020
\$171,744.00
- G. Treasurer's Warrants Water through July 15, 2020
\$ 10,085.49

The Mayor then called for a Public Hearing on the approval of the 2020-2021 Municipal Budget. There being no Public Comment, it was moved by Councilor Mingo and seconded by Councilor Sherrard that the City of Calais Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented. Voting in favor were Councilors Mingo and Sherrard. Mayor Howard and Councilor Howard were opposed. Following some discussion on why the Mayor and Councilor Moreside were opposed to the budget, the Mayor asked for a revote on the budget.

It was then moved by Councilor Mingo, seconded by Councilor Sherrard, and unanimously voted that the City of Calais Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented.

It was then moved by Councilor Mingo, seconded by Councilor Moreside, and unanimously voted that all over-expenditures from the General Appropriation be charged to surplus and any unexpended amounts be credited to the surplus account except the following General Ledger Accounts, which will be carried forward as either credit or debit:

Attendance

Consent Agenda

Public Hearing – Municipal
Budget

Closing of the Books

INSERT BUDGET RESOLVES /CLOSING OF THE BOOKS

It was moved by Councilor Moreside, seconded by Councilor Mingo, and unanimously voted that the School Department Budget for the fiscal year July 1, 2020 through June 30, 2021 be adopted as presented.

School Budget

INSERT SCHOOL BUDGET RESOLUTIONS

It was moved by Councilor Mingo, seconded by Councilor Sherrard, and unanimously voted that the Wastewater Budget for the fiscal year July 1, 2020 through June 30, 2021 e adopted as presented.

Wastewater Budget

INSERT ANNUAL RESOLVES FOR WASTEWATER BUDGET

Due to the lack of an eligible voting quorum, the Ambulance Budget was table until the next meeting.

Tabled Ambulance Budget

The City Manager then gave his report on the status of all of the various projects and City sponsored events of the City.

City Manager report

There were no Councilor Committee reports

The City Clerk presented the Council with the following bid results on brickwork for the City Building and Library.

Brickwork Bids – rejected

Bidder	City Building	Library
PCS	\$30,600.000	\$28,850.00

On a motion by Councilor Mingo and a second by Councilor Moreside, it was unanimously voted to reject these bids as they were much higher than estimated.

The City Clerk presented the Council with the following Return of Votes cast for the Primary and Special Referendum Election held on Tuesday, July 14, 2020:

Return of Votes Cast

INSERT RETURN OF VOTES CAST

On a motion by Councilor Sherrard and a second by Councilor Moreside, it was unanimously voted to approve these results.

ORDERED:

The following be and hereby is the Annual Appropriation resolve of the City of Calais for the Fiscal year July 1, 2020 to June 30, 2021, which includes the amounts appropriated herein and revenue from all other sources beginning July 1, 2020 and continuing for the fiscal year in the aggregate amount of \$5,327,379 based on the budget approved by the City Council and made a part thereof, and the same is hereby appropriated for the fiscal year July 1, 2020 to June 30, 2021 for the lawful expenditures of the City of Calais and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year beginning July 1, 2020.

ORDERED:

That the City Council authorizes the following accounts to lapse into undesignated fund balance:

Tax Lien Costs	\$4,749.45
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ORDERED:

The Assessor of the City of Calais be and hereby is directed to assess a tax upon all real estate in Calais and liable to be taxed therein, and to assess the owner of personal estate liable to be taxed therein on the first day of April, 2020 A. D. and not exempt from taxation, the aggregate amount of \$3,808,123 and in accordance with the provisions of the State of Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes of the City of Calais on or before the 1st day of July, 2020. All taxes assessed as above and committed to the Collector shall be due on July 1, 2020. That having set the date on which taxes shall become due, to wit July 1, 2020, any taxes remaining unpaid after October 1, 2020 shall bear interest from October 1, 2020 at a rate of 8% per annum, said interest to be added to and become a part of said taxes.

ORDERED:

That the Tax Collector be and hereby is, authorized to accept money prior to the date of Tax Commitment in prepayment of taxes, and to issue receipts for the same. It shall be discretionary with the Tax Collector/City Manager to make arrangements through the City of Calais Tax Club policy with any taxpayer for a schedule of monthly payments without interest and such arrangements, as they jointly deem necessary.

ORDERED:

That the sale or disposal of any real estate acquired by the City for non-payment of taxes thereon, or sewer charges be made in accordance with the City of Calais Property Tax and Sewer Lien Policy, the Treasurer being authorized to execute Municipal Quit-Claim Deeds for such property.

ORDERED:

That the Treasurer for the time being of the City of Calais shall have full authority to execute and acknowledge all deeds of real property or any interest therein on behalf of the City of Calais, unless the City Council shall otherwise expressly order, the authority herein granted applying the conveyances of property, whether tax acquired or not, and to be carried out in those cases where it is being made to remove a cloud on a title wherein the City has no actual interest in the property other than an apparent record interest, and also in those cases where a deed may be necessary or desirable to clear the record title to property following payment of back taxes, expired tax liens, or other City interest in the property. This authority shall be extended to the execution of bills of sale for personal property where such sales or transfers are pursuant to specific City Council authority or under general policies enacted by the City Council.

ORDERED:

That for the purpose of procuring a temporary loan or loans, to and for the City of Calais in anticipation of taxes for the current year, the Mayor and the City Treasurer, be and are, hereby authorized and directed, to borrow from time to time, such sums as may be necessary to pay expenses of the present year, and to give the note or notes, of the City therefore, signed by the City Treasurer and approved by the Mayor and Treasurer. The said debt, or debts, or loans, to the City, under the authority of the Order, are to be paid from taxes of the present fiscal year.

ORDERED:

That any City Ordinances to be automatically repealed during the period from July 1, 2020 to June 30, 2021 pursuant to the City Charter be extended for a period of one year.

ORDERED:

That the following categories of State funds be accepted during the fiscal year beginning July 1, 2020 and ending June 30, 2021:

- Municipal Revenue Sharing
- Local Road Assistance
- State Aid to Education (including Federal pass-through funds and property tax relief)
- Public Library State Aid per capita
- Snowmobile Reimbursement Money
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veterans Exemption Reimbursement
- Homestead Exemption Reimbursement
- State Grant and/or Other Funds

ORDERED:

The disbursement of payments for municipal education costs when a disbursement warrant has been signed by the School Superintendent; and approved by a majority of the Calais School Board is hereby allowed.

General Ledger Accounts: 2019 - 2020 balances either credit or debit to be carried:

1-1725-00	Shore & Harbor (BIG) Grant	4,971.05
1-1726-00	DEP Pumpout Grant (BIG)	7,099.22
1-1735-00	Triangle Park Sidewalk Project	43,308.70
1-1789-00	Police Drug Forfeiture Funds	867.42
1-1830-00	Special Gas Account	4,281.26
1-3600-00	Animal Control Fees	2,470.90
1-3623-00	WCPA Purchase Escrow	396,799.66
1-3624-00	Walmart Grant	1,000.00
1-3630-00	Nash's Lake Dam	1,845.74
1-3635-00	Fire Dept. Training Facility	2,737.48
1-3638-00	Fire Dept. J. Baig Bequest	2,000.00
1-3640-00	Police- Dare	5,899.80
1-3642-00	Police – Fingerprint	1,586.20
1-3660-00	Rec Day Camp Scholarship	2,108.62
1-3661-00	Rec – Playground Donation	500.00
1-3662-00	Rec – Smith Field	1,000.00
1-3664-00	Rec – Pool Donations	15,698.63
1-3665-00	Rec – JMG Grant	600.00
1-3666-00	Rec-School Basketball	908.75
1-3667-00	Rec-Pavilion Project	325.31
1-3668-00	Rec – Tennis Donations	500.78
1-3758-00	Library – Eaton Foundation	1,030.35
1-3761-00	Library – Building Fund	22,213.32
1-3762-00	Library - Special Gift Books	238.66
1-3764-00	Library – J. Baig Bequest	1,919.96
1-3771-00	Library – Pike Fund Income	31,897.32
1-3778-00	Concert Donations	50.00
1-3779-00	Triangle Park Donations	8,046.90
1-3785-00	Land Disposition	37,620.67
1-3870-00	Cemetery Road Repair	8,000.00
1-3874-00	Transfer Station Professional Services	4,000.00
1-3875-00	Transfer Station Environmental Monitoring	2,807.46
1-3877-00	PW Tree Planting	1,173.00
1-3878-00	PW Tree Removal	2,212.65
1-3879-00	PW Chipping Program	7,300.00
1-3900-00	Veteran's Memorial Pavers	2,312.08

1-4202-00	CIP Administration	3,442.93
1-4205-00	CIP Fire Department	17,245.12
1-4210-00	CIP Recreation Department	6.47
1-4215-00	CIP Police Department	15,825.99
1-4220-00	CIP Public Works Department	83,170.86
1-4225-00	CIP Transfer Station	2,335.14
1-4230-00	CIP Cemetery	9,277.64
1-4240-00	CIP North Street Building	2,268.72
7-7500-00	DEP/SRF Asset Management	77,855.00
8-8620-00	Ambulance Purchase Reserve	64,904.29

RESOLUTIONS for CALAIS CITY COUNCIL VOTE ON THE CALAIS SCHOOL BUDGET 2020-2021

REQUIRED ARTICLES/RESOLUTIONS FOR THE SCHOOL BUDGET IN MUNICIPAL SCHOOL UNITS:

RESOLUTIONS # 1 THROUGH # 17 TO AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES

RESOLUTION 1 Shall the council/city appropriate and authorize the School Committee to expend \$2,699,208.42 for Regular Instruction?

RESOLUTION 2 Shall the council/city appropriate and authorize the School Committee to expend \$1,323,694.72 for Special Education?

RESOLUTION 3 Shall the council/city appropriate and authorize the School Committee to expend \$1,114,800.87 for Technical Education?

RESOLUTION 4 Shall the council/city appropriate and authorize the School Committee to expend \$168,861.28 for Other Instruction?

RESOLUTION 5 Shall the council/city appropriate and authorize the School Committee to expend \$436,978.25 for Student and Staff Support?

RESOLUTION 6 Shall the council/city appropriate and authorize the School Committee to expend \$423,388.13 for System Administration?

RESOLUTION 7 Shall the council/city appropriate and authorize the School Committee to expend \$356,694.86 for School Administration?

RESOLUTION 8 Shall the council/city appropriate and authorize the School Committee to expend \$388,786.40 for Transportation and Buses?

RESOLUTION 9 Shall the council/city appropriate and authorize the School Committee to expend \$919,048.18 for Facilities Maintenance?

RESOLUTION 10 Shall the council/city appropriate and authorize the School Committee to expend \$465,761.75 for Debt Service and Other Commitments?

RESOLUTION 11 Shall the council/city appropriate and authorize the School Committee to expend **\$15,000.00** for All Other Expenditures?

RESOLUTION 12 To see what sum the Council/city will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$5,411,404.49**) and to see what sum the Council/city will raise as the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Recommend \$1,351,336.00

"Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars."

RESOLUTION 13 To see what sum the Council/city will raise and appropriate for the annual payments on debt service previously approved by the Council/city voters for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12.

Recommend \$0.00

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Council/city's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters.

RESOLUTION 14 To see what sum the Council/city will raise and to appropriate the sum of (**Recommend \$0.00**) in additional local funds for school purposes under Maine Revised Statutes, Title 20-A, §15690.

Recommend \$0.00

The following statement must accompany this article in subparagraph:

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the municipality/district budget for educational programs.

RESOLUTION # SUMMARIZES THE PROPOSED SCHOOL BUDGET

RESOLUTION 15 To see what sum the Council/city will authorize the school committee to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Council/city's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Recommend \$8,312,222.87

RESOLUTION 16 To see if the Council/city will appropriate \$0.00 for Adult Education and raise \$0.00 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

Recommend \$0.00

RESOLUTION 17 In the event that the Calais School Department receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finances in a reserve fund approved by the School Board, and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A (1)(B), for local property taxpayers for funding public education as approved by the School Board?

ORDERED:

The following be and hereby is the annual sewer fund appropriation resolve of the City of Calais for the fiscal year July 1, 2020 to June 30, 2021, which includes the amounts appropriated herein and revenue from sewage service charges and all other sources beginning July 1, 2020 and continuing for the fiscal year in the aggregate amount \$1,005,735 based on the budget approved by the City Council and made a part thereof, and the same is hereby appropriated for the fiscal year July 1, 2020 to June 30, 2021 for the lawful expenditures of the City of Calais and said amounts are declared not to be in excess of the estimated revenue from sewer service charges and other sources for the fiscal year beginning July 1, 2020.

Pursuant to Title 30-A M.R.S.A. Sec 3406 and the City of Calais Sewerage Ordinance the City Council hereby adopts the following rates for the City Sewerage Works:

Operation, Maintenance & Replacement:	\$ 5.93 per 100 cu. ft.
Debt Service:	\$ 4.45 per 100 cu. ft.
Total:	\$10.38 per 100 cu. ft.

The Tax Collector of the City of Calais is hereby directed to assess sewer service charges on a quarterly basis as determined by the water meter readings. All sewer service charges remaining unpaid after the date which they are due shall bear interest at a rate of 8% per annum, said interest to be added to and become a part of said sewer service charges.

ORDERED:

That the sale or disposal of any real estate acquired by the City for non-payment of sewer service charges thereon be made in accordance with the City of Calais Property Tax And Sewer Lien Policy, the Treasurer being authorized to execute Municipal Quit-Claim Deeds for such property.

ORDERED:

That the Treasurer for the time being of the City of Calais shall have full authority to execute and acknowledge all deeds of real property or any interest therein on behalf of the City of Calais, unless the City Council shall otherwise expressly order, the authority herein granted applying to conveyances of property, whether tax-acquired or not, and to be carried out in cases where the City Council has approved the conveyance specifically or where it is being made to remove a cloud on a title wherein the City has no actual interest in the property other than an apparent record interest, and also in those cases where a deed may be necessary or desirable to clear the record title to property following payment of back sewer service charges, expired sewer liens or other City interest in the property.

RETURN OF VOTES CAST – JULY 14, 2020 – STATE PRIMARY AND STATE REFERENDUM

At a legal meeting of the inhabitants of the City of Calais, in the County of Washington, qualified by the Constitution to vote, said City, on Tuesday, July 14, 2020, the inhabitants gave their votes upon the following. The same were received, sorted, counted and declared in open meeting, by the Warden who presided and in the presence of the Ward Clerk, who formed a list of the candidates and referendum questions voted for and against and made records thereof in the presence of the Warden in open meeting sealed up the copies of said records as appears by copies of said lists, duly attested by the Warden and Ward Clerk, and returned to the City Clerk of said Calais on the 14th day of July, 2020, the same being within twenty-four hours of said meeting.

The total Number of ballots cast: Dem. 191 Rep. 221 Ref. 476

DEMOCRATIC BALLOT

U S SENATOR

Gideon, Sara I 142
 Kidman, Bre 10
 Sweet, Elizabeth A 32

STATE SENATOR

Lovit, Jeffrey 153

REP to CONGRESS

Golden, Jared F 179

REP TO LEGISLATURE

Perry, Anne C 183

REPUBLICAN BALLOT

U S SENATOR

Collins, Susan Margaret 190

STATE SENATOR

Moore, Marianne 191

REP TO CONGRESS

Bennett, Adrienne 69
 Brakey, Eric L 40
 Crafts, Dale John 80

REP TO LEGISLATURE

Lawson, Michael Dean 177

COUNTY COMMISSIONER

Cassidy, Vinton E 201

QUESTION 1: Bond Issue

Do you favor a \$15,000,000 bond issue to invest in high-speed internet infrastructure for unserved and underserved areas, to be used to match up to \$30,000,000 in federal, private, local or other funds?

YES = 335 NO = 133 BLANK = 8

QUESTION 2: Bond Issue

Do you favor a \$105,000,000 bond issue for improvement of highways and bridges statewide and for multimodal facilities or equipment related to transit, freight and passenger railroads, aviation, ports, harbors, marine transportation and active transportation projects, to be used to match an estimated \$275,000,000 in federal and other funds?

YES = 368 NO = 105 BLANK = 3

Billy Hall

Michael R. Hall

Alton Mingo

C. Edward Shivers

 Calais City Council

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to approve a Liquor License extension for Just South of the Border.

Liquor License Extension

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to authorize the Fire Department to accept a Keep Maine Healthy Grant.

Keep Maine Healthy Grant

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to Re-name a portion of the Waterfront Walkway in honor of volunteer, Kenny Berry.

Ken Berry – Waterfront Park

On a motion by Councilor Sherrard and a second by Councilor Moreside, it was unanimously voted to approve the amendment of Downeast Broadband Utility's interlocal agreement to admit new members at a cost of 110% of their project build and give them 1 voting seat on the board and 1 alternate seat on the board.

BDU Interlocal agreement amendment

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to grant an abated of sewer charges on Account #1444 in the amount of \$166.08.

Sewer Abatement

Other items addressed with no Council action being taken at this time included:

Other Items

- expression of Council support for local law enforcement
- status of Shattuck Road Demolition
- Monument at Cemetery in need of repair
- Main Street Park looking nice
- possible unspent funds in Wastewater budget

There being no further business to come before the City Council at this time, it was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to adjourn this meeting at 6:51 p.m.

Adjourn

ATTEST: 
Theresa M Porter, City Clerk