

CALAIS CITY COUNCIL
JANUARY 9, 2020

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Geel, Sherrard, Rogers, Mingo, Carr and Moreside.

Attendance

It was moved by Councilor Moreside and seconded by Councilor Carr to approve the following consent agenda:

Consent agenda

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for January - \$200.00
- D. Treasurer's Warrants City through January 8, 2020
\$ 418,048.42
- E. Treasurer's Warrants School through January 8, 2020
\$ 1,006,655.90
- F. Treasurer's Warrants Water through December 31, 2019
\$ 28,835.91
- G. Treasurer's Warrants Water through January 8, 2020
\$ 2,499.28
- H. Liquor License Renewal – Karen's Diner and Korner Pub
- I. Victualer's License – Karen's Diner & Korner Pub
- J. 2020 Voluntary Road Toll Applications

Voting in favor of this motion were Councilors Geel, Rogers, Mingo, Carr, Moreside and Mayor Howard, Councilor Sherrard was opposed. Motion carried.

The City Manager Asked that the Council consider suspending the Rules in order to add an agenda a discussion item from the School Liaison Committee to the Agenda. It was moved by Councilor Mingo, seconded by Councilor Rogers and unanimously voted to add this item.

Suspend Rules

The Following Council Committee reports were submitted:

Committee Reports

1. **Finance Committee** – No report
2. **Property Committee** – No report
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – met on Tuesday to discuss several issues, including the possibility of an expansion to the Elementary School. It was thought that the City might

need to pay half of the cost associated with updating architectural plans previously drafted. This is not the case, therefore there is no need for further discussion at this meeting.

At this time, Tim McAfee of Pioneer Broadband updated the Council on the status of his company's work on the project. He also answered some questions for the Council and Public.

On a motion by Councilor Moreside and a second by Councilor Mingo, it was unanimously voted to approve the following Water Department Budget for 2020.

INSERT WATER DEPT BUDGET

It was moved by Councilor Geel, seconded by Councilor Carr, and unanimously voted to appoint Mike Ellis as Health Officer and Andrea Walton as Alternate.

On a motion by Councilor Moreside and a second by Councilor Geel, it was unanimously voted to authorize the City Manager to purchase 4 computers for the City Building Administration and charge to Administration CIP.

The next item was a consideration of a proposal from Kenneth Hahn for 43 North Street. It was moved by Councilor Rogers, seconded by Councilor Moreside, and unanimously voted to decline the proposal from Mr. Hahn.

Other items addressed with no Council action being taken at this time included:

- Vehicles parking on sidewalk at a Lincoln Street residence
- Downtown Lighting
- Shortage of Police Officers
- Status of Helicopter Pad at Hospital

On a motion by Councilor Moreside and a second by Councilor Geel, it was unanimously voted to retire into Executive Session for a Poverty Abatement Application at 6:44 p.m.

Open session resumed at 7:00 p.m.

It was moved by Councilor Geel, seconded by Councilor Carr and unanimously voted to grant a poverty abatement of 2017 Taxes, interest, and costs as discussed in Executive Session. This person will also be put on the Chase Fund to help with future tax bills.

Pioneer Broadband

Water Department Budget

Appointment of Health Officer

City Building Computers

Decline Kenneth Hahn Proposal

Other items

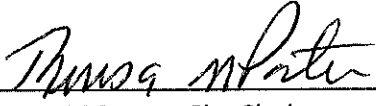
Executive Session

Poverty Abatement

TABLE 1 - CALAIS WATER DEPARTMENT - PROPOSED 2020 BUDGET

City Account #	Account Description	(12-20-19)					Difference between 2019 Budget and 2020 Budget
		Budget 2017	Budget 2018	Budget 2019	Expenditures To-Date 2019	Proposed Budget 2020	
	PREVIOUS BUDGET	\$651,636.00	\$642,513.00	\$642,583.00			
0170	PRINCIPAL - REFINANCE - UNION TRUST (Paid off)	\$17,310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0175	PRINCIPAL - DWSRF CLEVELAND ST.	\$4,785.00	\$4,785.00	\$4,785.00	\$4,785.00	\$4,785.00	\$0.00
0177	PRINCIPAL - DWSRF SOUTH ST.	\$32,661.00	\$32,661.00	\$32,661.00	\$32,660.71	\$32,661.00	\$0.00
0179	PRINCIPAL - DWSRF RESERVOIR/FILTER BACKWASH	\$1,484.00	\$1,484.00	\$1,484.00	\$1,483.34	\$1,484.00	\$0.00
0188	DWSRF - LAFF/PRICE	\$19,484.00	\$19,484.00	\$19,484.00	\$19,483.34	\$19,484.00	\$0.00
0190	DWSRF - MIDLAND/BROOKS/SPRING/GERMAIN	\$12,742.00	\$12,742.00	\$12,742.00	\$12,741.96	\$12,742.00	\$0.00
0192	DWSRF - CLARK/SCHOOL	\$7,227.00	\$7,227.00	\$7,373.00	\$7,373.00	\$7,446.00	\$73.00
0193	16FR PRINCIPAL - UNION STREET WATER	\$21,000.00	\$20,820.00	\$20,726.00	\$20,726.00	\$20,933.00	\$207.00
0194	PRINCIPAL - MANNING STREET - DWPSRF	\$3,982.00	\$13,900.00	\$0.00	\$0.00	\$10,052.00	\$100.00
0195	PRINCIPAL - LONG TERM DEBT - 1ST N - PF	\$81,833.00	\$0.00	\$81,833.00	\$81,832.84	\$81,833.00	\$0.00
0197	LONG TERM DEBT - SRF REFINANCE	\$8,959.00	\$9,217.00	\$9,474.00	\$9,472.37	\$9,738.00	\$264.00
0199	PRINCIPAL - B.H.B. & TRUST - WATER LINE	\$9,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0200	PRINCIPAL - TEMPERANCE WATER - DWPSRF	\$0.00	\$7,824.00	\$7,824.00	\$7,823.72	\$7,824.00	\$0.00
0201	PRINCIPAL - TEMPERANCE STREET WATER - DWPSRF	\$3,900.00	\$3,900.00	\$3,900.00	\$4,500.00	\$4,500.00	\$600.00
0408	REG ASSESSMENT TAX	\$1,200.00	\$1,200.00	\$2,600.00	\$2,600.00	\$2,600.00	\$0.00
0410	DUES	\$1,612.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0420	INTEREST - UNION TRUST (Paid Off)	\$240.00	\$240.00	\$240.00	\$239.26	\$240.00	\$0.00
0421	ADMIN - DWSRF CLEVELAND STREET	\$75.00	\$75.00	\$75.00	\$74.16	\$75.00	\$0.00
0425	ADMIN FEE - DWSRF FILTER BACKWASH	\$0.00	\$0.00	\$3,330.00	\$0.00	\$3,330.00	\$0.00
0426	INTEREST/FEE - MANNING STREET DWPSRF	\$247.00	\$247.00	\$0.00	\$0.00	\$0.00	-\$100.00
0435	INTEREST - 1ST NAT'L P	\$2,846.00	\$2,590.00	\$2,331.00	\$2,331.68	\$2,067.00	-\$264.00
0439	DWSRF 2009F ADMINISTRATION FEE	\$975.00	\$975.00	\$975.00	\$974.16	\$975.00	\$0.00
0440	DWSRF 2012 ADMINISTRATION FEE	\$2,228.00	\$2,156.00	\$2,082.32	\$2,082.32	\$2,009.00	-\$73.32
0442	INTEREST - CLARK/SCHOOL DWPSRF	\$2,095.00	\$2,095.00	\$0.00	\$0.00	\$0.00	\$0.00
0444	INTEREST FEE - TEMPERANCE DWPSRF	\$1,300.00	\$1,487.00	\$1,410.00	\$1,369.15	\$1,331.00	-\$79.00
0445	INTEREST/FEE - UNION STREET DWPSRF	\$4,000.00	\$4,275.00	\$4,086.00	\$4,065.26	\$3,898.00	-\$208.00
0446	DWSRF 2015 - Temperance Administration Fee	\$0.00	\$433.00	\$433.00	\$459.64	\$427.00	-\$66.00
0447	DWSRF 2016 - Union Administration Fee	\$0.00	\$1,028.00	\$1,240.00	\$1,239.56	\$1,240.00	\$0.00
0448	REGULAR WAGES	\$130,000.00	\$135,000.00	\$135,000.00	\$130,936.00	\$135,000.00	\$0.00
5110	OVERTIME WAGES	\$5,000.00	\$3,500.00	\$3,500.00	\$3,177.31	\$3,500.00	\$0.00
5120	PAYROLL - ON CALL STIPEND	\$2,600.00	\$2,600.00	\$2,600.00	\$2,200.00	\$2,600.00	\$0.00
6017	SHARE-CLERICAL WAGES - 33%	\$11,100.00	\$11,238.00	\$11,634.82	\$10,838.27	\$11,986.54	\$351.72
6018	SHARE-MANAGER WAGES - 15%	\$9,301.00	\$9,630.00	\$8,249.98	\$7,879.12	\$8,962.01	\$712.03
6019	SHARE-FIN DIR WAGES - 25%	\$13,250.00	\$13,719.00	\$14,203.10	\$13,229.80	\$14,632.07	\$428.97
6046	CONTRACTED FRINGE BENEFITS REGULAR	\$73,000.00	\$73,000.00	\$75,000.00	\$73,324.18	\$75,000.00	\$0.00
6047	CONTRACTED FRINGE BENEFITS OVERTIME	\$1,000.00	\$1,000.00	\$800.00	\$571.92	\$800.00	\$0.00
6048	EMPLOYEE BENEFITS - CITY ADMINISTRATION	\$16,000.00	\$16,000.00	\$14,775.14	\$13,289.57	\$15,440.40	\$665.26
6151	PURCHASED POWER	\$22,000.00	\$20,000.00	\$18,000.00	\$15,298.94	\$18,000.00	\$0.00
6202	CHEMICALS	\$2,500.00	\$2,000.00	\$1,800.00	\$1,712.92	\$1,800.00	\$0.00
6204	MATERIALS AND SUPPLY - OFFICE	\$16,000.00	\$16,000.00	\$19,000.00	\$17,822.04	\$19,000.00	\$0.00
6205	MATERIALS AND SUPPLY - MAINTENANCE	\$18,000.00	\$17,000.00	\$14,900.00	\$5,651.52	\$11,500.00	-\$3,400.00
6206	MATERIALS AND SUPPLY - OPERATION	\$5,000.00	\$3,000.00	\$3,000.00	\$1,621.95	\$2,500.00	-\$500.00
6207	SUPPLIES/CUSTOMER ACCOUNTS	\$7,500.00	\$8,000.00	\$7,500.00	\$7,506.03	\$8,000.00	\$500.00
6208	MAT & SUP ADMIN & GEN	\$2,500.00	\$1,000.00	\$500.00	\$167.08	\$500.00	\$0.00
6209	MDOT WATER REPAIRS	\$500.00	\$500.00	\$500.00	\$170.00	\$400.00	-\$100.00
6318	CONTRACT SVC/ENGINEER	\$7,500.00	\$7,500.00	\$7,500.00	\$703.81	\$7,500.00	\$0.00
6328	CONTRACT SVC/ACCOUNTANT	\$12,000.00	\$13,000.00	\$11,900.00	\$13,431.27	\$14,000.00	\$2,100.00
6351	CONTRACT SVC/WATER TREATMENT/WELLS	\$5,000.00	\$5,000.00	\$5,461.31	\$5,461.31	\$25,000.00	\$0.00
6358	CONTRACT SVC/DISTRIBUTION SYS. REPAIRS	\$25,000.00	\$25,000.00	\$19,000.00	\$11,352.11	\$16,000.00	-\$3,000.00
6400	BUILDING MAINTENANCE & REPAIRS	\$6,000.00	\$5,000.00	\$1,000.00	\$823.79	\$2,000.00	\$1,000.00
6426	RENTAL EQUIPMENT	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
6506	TRANSPORTATION EXPENSE/VEHICLE MAINT.	\$3,000.00	\$3,000.00	\$3,600.00	\$32,702.07	\$4,000.00	\$400.00
6598	INSURANCE - RISK POOL	\$3,400.00	\$3,400.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00
6608	ADVERTISING - GEN ADMINIS.	\$700.00	\$1,000.00	\$700.00	\$669.56	\$1,000.00	\$300.00
6751	MISC EXP/STATE TESTING	\$4,000.00	\$4,000.00	\$4,000.00	\$2,626.16	\$4,000.00	\$0.00
6755	TRAINING	\$1,000.00	\$1,000.00	\$800.00	\$195.00	\$800.00	\$0.00
6757	HEATING FUEL	\$4,000.00	\$3,500.00	\$3,500.00	\$3,035.06	\$3,500.00	\$0.00
6758	MISC EXPENSE	\$200.00	\$200.00	\$200.00	\$8.99	\$200.00	\$0.00
6765	CONTINGENCY ALLOWANCE - (Improvements)	\$2,800.00	\$5,376.00	\$0.00	\$0.00	0.00	\$0.00
	YTD Total (Actual/Proposed)	\$651,636.00	\$642,513.00	\$642,583.36	\$598,122.95	\$642,555.02	-\$28.34

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Carr, and unanimously voted to adjourn this meeting at 7:01 p.m.

ATTEST: 
Theresa M Porter, City Clerk