

**Calais School Committee**  
**Tuesday, March 19, 2019**  
**Minutes**  
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The Calais School Committee met on Tuesday, March 19, 2019 at the Calais Middle/High School in the Library at 6:00 p.m. Attending were Chairman Robert Greenlaw, Joseph Footer, James Macdonald, Thomas Robb, Celia Geel and Superintendent of Schools Ronald Jenkins.

**I. Call to Order/Introductions**

Chairman Robert Greenlaw called the meeting to order at 6:00 p.m. and led the board in the Pledge of Allegiance and a Moment of Silence.

**II. Consent Agenda**

A. Adjustments: Motion by James Macdonald, second by Thomas Robb, unanimous vote to add an Executive Session to the Agenda pursuant to 1 M.R.S.A. § 405 (6) (A) Employment of employee and to also add a Superintendent's recommendation to hire the Secretary for the CMS/CHS. Also, to add a third item to accept the Superintendent's recommendation to hire a Track and Field coach.

B. Motion by Joe Footer, second by Thomas Robb, unanimous vote to approve the Minutes of March 5, 2019 as presented.

**X. Executive Session**

Motion by Joe Footer, second by James Macdonald, unanimous vote to enter executive session at 6:05 p.m. pursuant to 1 M.R.S.A. § 405(6) (F) to discuss a confidential student record.

Out of Executive session at 6:29 p.m.

By consensus the board instructed the student to appeal to the Superintendent.

**III. Present communications to the School Committee received from the community**

None noted.

**IV. Public Participation**

None noted

**V. Superintendent's Report**

Superintendent Jenkins updated the board on the budget, passed out a sample policy on School Board Use of Electronic Mail, distributed a report on the AWARE Grant, and Principal Spearin discussed possible changes in the schedule at Calais High School.

**VI. Old Business**

**VII. New Business**

A. Motion by James Macdonald, second by Thomas Robb, unanimous vote to accept the resignation of Jamie Thigpen as Secretary at Calais Middle/High School effective April 19, 2019.

B. Motion by Thomas Robb, second by Celia Geel, unanimous vote to accept the resignation of Nicole Cannizzaro as Education Tech III effective March 22, 2019.

C. Motion by Thomas Robb, second by Celia Geel, unanimous vote to approve an overnight trip for the Band to go to Boston April 24-April 26, 2019.

D. Two proposals for the 2019-2020 School Calendar were distributed to the board. By consensus the board tabled action on the Calendar.

E. Policy JICJ Student Use of Cell Phones and Other Electronic Devices was distributed and suggested changes were discussed. By consensus the board will consider this a First Reading of the policy.

F. Motion by Thomas Robb, second by James Macdonald, unanimous vote to accept the Superintendent's recommendation to hire Karyn Demmons as MS/HS Secretary.

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G. Motion by Thomas Robb, second by James Macdonald, unanimous vote to accept the Superintendent's recommendation to hire Robert E. Moholland Sr. as Track and Field Coach for Calais High School.

H. Principal Carter led a discussion regarding Pre-K and her desire to look into the possibility of a building to house the Pre-K program.

**VII. Upcoming Meetings**

Tuesday, April 23, 2019  
Tuesday, May 14, 2019

**IX. Requested Future Agenda Items**

None noted

**X. Executive Session**

Motion by Joe Footer, second by James Macdonald, unanimous vote to enter executive session at 6:30 p.m. pursuant to 1 M.R.S.A. § 405(6) (A) Employment of an employee.

Out of Executive session at 7:10 p.m.

Motion by Thomas Robb, second by Celia Geel, unanimous vote to have the Superintendent communicate with the employee to discuss conditions around a requested leave of absence and what paperwork needs to be completed.

**XI. Adjournment**

Motion by Thomas Robb, second by Joe Footer, unanimous vote to adjourn at 8:11 p.m.

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Ronald D. Jenkins, Superintendent of Schools