

CALAIS CITY COUNCIL
SEPTEMBER 11, 2014

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Moore presiding over Councilors Howard, Rogers, Mingo, Dwelley, and Nixon.

On a motion by Councilor Dwelley and a second by Councilor Mingo, it was unanimously voted to approve the following consent agenda as presented:

- A. Previous Minutes August 14 & 28
- B. Monthly Departmental Reports
- C. Chase Fund for September - \$150.00
- D. Treasurer's Warrants City through Sept 11, 2014
\$682,944.79
- E. Treasurer's Warrants School through Sept 10, 2014
\$526,366.97
- F. Treasurer's Warrants Water through Sept 10, 2014
\$ 48,745.43
- G. Liquor License Renewal – King China
- H. Victualer's License – King China
- I. Off Premise Catering License – The Bluebird Ranch- for
Machias Savings Bank

The City Manager asked that the City Council consider suspending the Council Rules in order to add the following items to the agenda:

- Discussion of RFP for City Solicitor Position
- schedule Public Hearing on Charter Amendment
- Executive session on legal issues

On a motion by Councilor Howard and a second by Councilor Mingo it was unanimously voted to suspend the Council Rules as requested.

The following Council Committee reports were submitted:

1. **Finance Committee** – no report

Attendance

Consent Agenda

City Manager's report

Suspend rules

Council Committee Reports

2. **Property Committee** – No report
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – met on Wednesday, Sept 10th to discuss the School Budget and maintenance plan.
6. **Economic/community Development Committee** – met on Friday, August 22 for further discussion and decisions on the brochure. Also met on Sept 9th at WCCC for a presentation by Sunrise County Economic Council and Northern Maine Development Committee.

Councilor Nixon then gave the CDRC Report. She asked that the Council authorize the payment of the Dues to the Downtown Network. This item will be put on the next agenda. The CDRC will also be looking into administering a grant program for prospective downtown businesses. This item will be put on the next City Council meeting agenda.

On a motion by Councilor Mingo and a second by Councilor Nixon, it was unanimously voted to suspend the Council Rules in order to add 2 more requests for events sponsored by the CDRC.

Councilor Parks entered the meeting at 6:19 p.m.

It was moved by Councilor Parks, seconded by Councilor Mingo and unanimously voted to approve a request for the CDRC to hold a Scarecrow Contest during the Month of October using the downtown light posts.

On a motion by Councilor Rogers and a second by Councilor Howard, it was unanimously voted to approve a request for the CDRC to hold a Chili Cook-off using the downtown parking Lot to the left of the fountain on Saturday, October 25th.

On a motion Councilor Parks and a second by Councilor Mingo, it was unanimously voted to allow the CDRC the use of Triangle Park on Saturday, October 25th for a Halloween Event.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to renew the emergency suspension of the ATV Ordinance for an additional 60 days.

CDRC Report

Suspend Rules, Add Agenda Items for CDRC Requests

Councilor Parks Entered

CDRC Events

Renewal of ATV Ordinance Suspension

On a motion by Councilor Dwelley and a second by Councilor Nixon, it was unanimously voted to schedule a Public Hearing on September 25, 2014 on the Consumer Fireworks Ordinance.

Schedule PH Fireworks Ordinance

The City Clerk presented the City Council with the following bid results on Winter Sand for the Public Works Dept:

Winter Sand Bids

BID RESULTS
WINTER SAND AND GRAVEL

SUNRISE SAND & GRAVEL, INC OPTION 1 = \$22,360.00
BAILEYVILLE, ME OPTION 2 = NO BID

DONOVAN CONSTRUCTION OPTION 1 = \$25,220.00
CRAWFORD, ME OPTION 2 = \$45,645.00

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to award this bid to Sunrise Sand and Gravel, Inc in the amount of \$22,360.00

Personnel Assessment

The next agenda item was a discussion on having a "Personnel Assessment" done on the City Departments. A will be composed by the City Solicitor and this item will be brought back to the next City Council Meeting.

There was a discussion on the maintenance needed at Devil's Head Conservation Park. This item was referred to the Public Works Committee.

Devil's Head Maintenance

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to remove the charge of \$130.00 for a frozen water meter from the Water Account of Robert Small, 38 Baring Street, due to the fact that Mr. Small provided the Water Department with a replacement meter.

Waiver of Frozen Meter Charge

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to accept with regret the resignation of Walter Greenleaf as Finance Director of the City of Calais.

Finance Director Resignation

Following a brief discussion, it was moved by Councilor Mingo, seconded by Councilor Dwelley, and unanimously voted to allow

Fire Assn Construction of Garage

the Calais Fire Association to provide funding for, acquire the materials, coordinate the labor, and construct an Association funded, yet City owned and maintained medium sized garage with a lean-to on city Property to be placed at the Public Safety Complex, 312 North Street, on the street side of the gas pumps for the purpose of housing the antique fire truck and other city owned apparatus as additional space allows.

The next item, Loan Board Waiver Request, was tabled.

The next agenda item was a request to solicit bids for the demolition of Dangerous Buildings located at 32 North Street, 77 Garfield Street, and 78 Monroe Street. The City Manager asked that due to the emergency situation of the need to demolish the building at 32 North Street as soon as possible, the Council consider waiving the procurement policy to allow him to work with a contractor, the land owner, and the Asbestos Abatement Company. It was moved by Councilor Nixon, seconded by Councilor Howard, and unanimously voted to grant this request.

It was then moved by Councilor Mingo, seconded by Councilor Parks, and unanimously voted to authorize the City Manager to solicit bids for the demolition of 78 Monroe Street and 77 Garfield Street.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to solicit bids for snow plowing, sanding, and ice control for the Red Beach section of Calais. The High School and College roads will not be included in this bid proposal.

It was moved by Councilor Dwelley, seconded by Councilor Nixon, and unanimously voted to appoint Marianne Moore as the City of Calais Voting Delegate at the Maine Municipal Assn Convention in October.

On a motion by Councilor Howard and a second by Councilor Nixon, it was unanimously voted to solicit RFP's from Calais Attorneys for the position of City Solicitor.

On a motion by Councilor Howard and a second by Councilor Rogers, it was unanimously voted to schedule a Public Hearing on Thursday, September 25th to consider amendments to the City Charter to put before the voters in November.

Demolition of Dangerous Buildings

Solicit bids Snow Removal

MMA convention Voting Delegate

RFP for City solicitor

Schedule P. Hearing Charter Amendments

Other items addressed with no Council action being taken at this time included:

- Citizen request for City Council to consider Jim Porter as new City Manager.
- Schoodic Symposium Sculpture to be placed on Saturday
- Sept 11 13th Anniversary
- New Scout Hall nearing completion.
- Need to utilize our area assets
- Planned Halloween Events
- State looking at Washington and Aroostook Counties "Aging Communities"
- Status of Code Enforcement Officer Help
- Student Orientation at WCCC

On a motion by Councilor Parks and a second by Councilor Mingo, it was unanimously to retire in Executive Session at 7:31 p.m. for the following:

- A. *Union Contract Negotiation pursuant to Title 1 MRSA §405 6 (d)*
- B. *Personnel Matter pursuant to Title 1 MRSA §405 6 (a)*
- C. *Legal Issue pursuant to Title 1 MRSA §405 6 (e)*

There being no further business to come before the City Council at this time, it was moved by Councilor Howard, seconded by Councilor Rogers, and unanimously voted to adjourn this meeting at 8:20 p.m.

ATTEST: _____
Theresa M. Porter, City Clerk

Other Items

Executive Session

Adjourn