

CALAIS CITY COUNCIL

October 10, 2013

The first regular monthly meeting of the Calais City Council was held this date in the Lecture Hall at Washington County Community College at 6:00 p.m.

Present was Mayor Moore presiding over Councilors Nixon, Dwelley, Mingo, Bernardini, Howard, and Parks.

On a motion by Councilor Parks and a second by Councilor Mingo, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for October - \$150.00
- D. Treasurer's Warrants City through October 9, 2013
\$ 384,042.52
- E. Treasurer's Warrants School through October 9, 2013
\$ 378,228.64
- F. Treasurer's Warrants Water through October 9, 2013
\$ 32,485.38

The Mayor then called for a public hearing on the proposed Emergency Business District Revitalization Ordinance. Following a brief comment period, it was moved by Councilor Mingo, seconded by Councilor Bernardini, and unanimously voted the Business District Revitalization Emergency Ordinance as presented.

At this point, the Assistant City Manager, Jim Porter, introduced Cary Weston of Sutherland Weston Marketing Communications. Mr. Weston gave a brief presentation on their proposal of the City's new logo and webpage design. No motion needed at this time.

At this point, the City Manager gave her report. She asked that the City Council consider suspending the Council rules in order to add an agenda item of a CIP withdrawal for a debt payment.

On a motion by Councilor Mingo and a second by Councilor Dwelley, it was unanimously voted to suspend the Council rules to add this agenda item.

Attendance

Consent agenda

interest on the Public Works Dump Trunk and Loader.

The following Council Committee Reports were submitted:

Public Hearing – Emergency Business District Revitalization Ordinance

1. **Finance Committee** – No report

2. **Property Committee** – No report

City Logo Presentation

3. **Public Safety Committee** – met at Noon to discuss the possibility of purchasing a 4th Ambulance from the City of Caribou.

City Manage report

4. **Public Works Committee** – No Report

5. **School Liaison Committee** – No Report

Suspend rules

6. **Economic/Community Development Committee** – No Report

On a motion by Councilor Howard and a second by Councilor Dwelley, it was unanimously voted to authorize \$51,562.58 to be expended from CIP-Debt to pay the annual payment plus

On a motion by Councilor Bernardini and a second by Councilor Mingo, it was unanimously voted to authorize the re-

designation of Municipal CIP Reserve Accounts in the amount of \$173,900 as listed and designate \$9,000 from unassigned fund balance for a combined total of \$182,900 to be used as other revenue toward the FY 14 School budget.

Equipment Reserve	\$17,600
Tennis Court Resurfacing	\$40,000
Playground	\$30,000
Community Ctr Roof	\$ 2,600
Cemetery Truck	\$ 4,000
Softball Fencing	\$ 6,000
ADA Pool Compliance	\$ 5,000
City Building Electrical	\$ 7,000
City Building Plumbing	\$ 5,000
Library Copier	\$ 600
DOL Safety Compliance	\$ 3,400
RIP Rap Walkway	\$15,000
Cemetery Office Siding	\$ 1,100
Side Entrance Canopy	\$ 4,000
Red Beach Station Maint.	\$ 1,600
Fire Truck	\$10,000
Cemetery Gravestone	\$ 5,000
Transfer Station Retaining Wall	\$10,000
CIP Withdrawal – Debt	

Re-designation of Funds

Committee Reports

Fire Dept SCBA	\$ 2,000
Fire Dept Protective Clothing	\$ 2,000
Fire Dept Firefighting Equip.	<u>\$ 2,000</u>
 TOTAL	 \$173,900

It was then moved by Councilor Mingo, seconded by Councilor Dwelley, and unanimously voted to approve the Calais School Administrative Unit Budget for the Fiscal Year 2013-2014 in the total amount of \$8,612,734.63.

On a motion by Councilor Dwelley and a second by Councilor Nixon, it was unanimously voted to authorize the re-designation of FEMA 2010 Disaster Funds to Rain Storm Disaster July 2013 and use unexpended funds in the amount of \$11,304.60 to reimburse the Public Works and Fire Dept Overtime Wage Lines in the amount of \$3,397.15 and use the remaining balance of \$7,907.45 towards gravel and culverts.

The next agenda item was the consideration of purchasing a 4th ambulance. Following a discussion it was moved by

Councilor Dwelley and seconded by Councilor Bernardini to authorize the purchase, decaling, and outfitting to include a powered stretcher of the 2008 Ford E450 Ambulance with less than 60,000 miles, VIN # 1FDXE45P68DA42685 from the City of Caribou for an amount not to exceed \$53,000 and to be distributed from the ambulance Reserve Fund. Voting in favor of this motion were Councilors Dwelley, Bernardini, parks, and Mayor Moore. Councilors Mingo, Nixon, and Howard were opposed. Motion carried.

On a motion by Councilor Bernardini and a second by Councilor Parks, it was unanimously voted to authorize payment to Brann & Isaacson in the amount of \$7,461.32 for professional services incurred during the withdrawal process from AOS 77 and authorize the expense to be funded through unassigned fund balance.

It was moved by Councilor Howard, seconded by Councilor Nixon, and unanimously voted to

authorize the Recreation Director to solicit bids for the replacement of the front steps at the Community Center.

AOS Withdrawal Legal Fees

School Budget

Solicit Bids – Community Center Steps replacement

Re-Designation of FEMA Funds

It was moved by Councilor Bernardini, seconded by Councilor Nixon, and unanimously voted to authorize the School to spend an additional 1/12 of the proposed school budget not to exceed \$717,727.89.

Ambulance Purchase

On a motion by Councilor Howard and a second by

Councilor Mingo, it was unanimously voted to authorize the purchase of a Rhino PD55 pneumatic post driver and all adaptors, hose and regulator from White Sign Company in Stillwater, ME in the amount of \$2,740.00 and authorize the funds to be expended from the sign post driver CIP account.

It was moved by Councilor Dwelley and seconded by Councilor Bernardini to approve the Quarter Ending September 30, 2013 Sewer Commitment in the amount of \$234,992.82. Voting in favor

The PW Director presented the Council with the following Bid results for the Downtown Light Pole Painting Project:

School Dept 1/12 budget expenditure

Harville Painting, Skowhegan, ME \$13,266

C&D Contractors, Calais, ME \$ 3,400

On a motion by Councilor Parks and a second by Councilor Nixon, it was unanimously voted to award the pole painting project to C&D Contractors from Calais in the sum of \$3,400 to include all materials and labor pending approval of General Liability and Workers Comp Insurance with the funds to be expended from the Dawson Account.

Sign Post Driver

It was moved by Councilor Dwelley, seconded by Councilor Parks, and unanimously voted to authorize that the threshold for fixed assets be amended to \$5000 effective July 1, 2012.

Light Pole Painting

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to set the November 2013 regular Council meeting for November 7, 2013 and schedule December, 2013 regular Council meeting for December 12, 2013.

On a motion by Councilor Mingo and a second by Councilor Parks, it was unanimously voted to re-appoint Jim Porter as Code Enforcement Officer, Building Official, and Licensed Plumbing Inspector for the City of Calais,

Increase Fixed Asset Threshold

--absentee ballot available on Friday

--thank you letter from Chamber of Commerce, Festival events

Nov & Dec Meeting dates

--suggestion that having 4th ambulance would reduce wear and tear on other ambulances

--Happy Birthday to City Manager

Porter appointments

There being no further business to come before the City Council at this time, it was moved by Councilor Bernardini, seconded by Councilor Mingo, and unanimously voted to adjourn this meeting at 7:01 p.m.

Sewer Commitment

ATTEST:

Theresa M. Porter

were Councilors Parks, Bernardini, Mingo, Dwelley, and Nixon, Councilor Howard was opposed. Motion carried.

Other items addressed with no Council action being taken at this time included:

--suggestion to change Asst City Manager Job Title

--need to get started on right foot and work on to new budgets together

Other Items

Adjourn