

CALAIS CITY COUNCIL  
NOVEMBER 9, 2017

The organizational and first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Sherrard, Rogers, Mingo, Nixon and Councilors Elect Scott Geel and Mark Carr.

The first item on the agenda was a special presentation to the Calais High School Lady Blue Devils State Champion Volleyball Team.

On a motion by Councilor Nixon and a second by Councilor Sherrard it was unanimously voted to approve the following return of votes cast at the November 7, 2017 State Referendum and Municipal Election

INSERT RETURN OF VOTES CAST

The City Clerk then administered the oath of office to the newly elected Councilors and the Mayor gave his address.

The Mayor then made the following Committee appointments:

INSERT COUNCIL COMMITTEES

On a motion by Councilor Geel and a second by Councilor Mingo, it was unanimously voted to approve the following Council Rules and Orders

INSERT RULES AND ORDERS

On a motion by Councilor Sherrard and a second by Mingo, it was unanimously voted to approve the following Consent Agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for November \$200.00
- D. Treasurer's Warrants City through November 8, 2017  
\$ 173,286.38
- E. Treasurer's Warrants School through November 8, 2017  
\$ 460,004.41

Attendance

Lady Blue Devils Volleyball  
State Champions

Return of Votes Cast

Oath of Office/Mayor  
Address

Committee Assignments

Rules and Orders

Consent Agenda

*RETURN OF VOTES CAST – November 3, 2017 – Referendum Election and Municipal Election*

At a legal meeting of the inhabitants of the City of Calais, in the County of Washington, qualified by the Constitution to vote, said City, on Tuesday, November 7, 2017, the inhabitants gave their votes upon the following. The same were received, sorted, counted and declared in open meeting, by the Warden who presided and in the presence of the Ward Clerk, who formed a list of the candidates and referendum questions voted for and against and made records thereof in the presence of the Warden in open meeting sealed up the copies of said records as appears by copies of said lists, duly attested by the Warden and Ward Clerk, and returned to the City Clerk of said Calais on the 7th day of November, 2017, the same being within twenty-four hours of said meeting.

The total Number of Ballots cast: 646

**STATE BALLOT**

**Question 1 – Citizen Initiative**

Do you want to allow a certain company to operate table games and/or slot machines in York County, subject to state and local approval, with part of the profits going to the specific programs described in the initiative?

YES – 64                                      NO = 579                                      BLANK = 3

**Question 2 – Citizen Initiative**

Do you want Maine to expand Medicaid to provide healthcare coverage for qualified adults under age 65 with incomes at or below 138% of the federal poverty level, which in 2017 means \$16,643 for a single person and \$22,412 for a family of two?

YES – 345                                      NO = 298                                      BLANK – 3

**Question 3 – Bond Issue**

Do you favor a \$105,000,000 bond issue for construction, reconstruction, and rehabilitation of highways and bridges and for facilities or equipment related to ports, harbors, marine transportation, freight and passenger railroads, aviation, transit and bicycle pedestrian trails, to be used to match an estimated \$137,000,000 in federal and other funds, and for the upgrade of municipal culverts at stream crossings?

YES = 432                                      NO = 205                                      BLANK = 9

**Question 4 – Constitutional Amendment**

Do you favor amending the Constitution of Maine to reduce volatility in state pension funding requirements caused by financial markets by increasing the length of time over which experience losses are amortized from 10 years to 20 years, in line with pension industry standards?

YES – 365                                      NO – 259                                      BLANK – 22

MUNICIPAL BALLOT

For Member of Calais City Council – Vote for Two – Three Year Term

Carr, Mark A	316
Moreside, Cecil E	280
Geel, Scott D	445

For Member of Calais School committee – Vote for Two – Three Year Term

Robb, C Thomas	415
Niles, Kevin L	382
Earle, Dale E	218



Four handwritten signatures are written on four horizontal lines. The signatures are cursive and appear to be: 1. Bill Carr, 2. Kevin Niles, 3. Mark Carr, and 4. Scott Geel.



Three handwritten signatures are written on three horizontal lines. The signatures are cursive and appear to be: 1. Mark Carr, 2. Kevin Niles, and 3. Scott Geel.

Calais City Council

CITY OF CALAIS  
COUNCIL COMMITTEE ASSIGNMENTS  
NOVEMBER 2017 - NOVEMBER 2018

**Finance Committee**

<b>Chair</b>	Michael Sherrard Marcia Rogers Scott Geel	Responsible for researching policy issues pertaining to the financial operations and status of the City.
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**Property Committee**

<b>Chair</b>	Anne Nixon Marcia Rogers Mark Carr	Responsible for researching policy issues pertaining to acquisitions and sale of Calais property.
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**Public Safety Committee**

<b>Chair</b>	Artie Mingo Scott Geel Anne Nixon	Responsible for researching policy issues pertaining to the City's public safety services (police, fire, ambulance)
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**Public Works Committee**

<b>Chair</b>	Scott Geel Marcia Rogers Artie Mingo	Responsible for researching policy issues pertaining to public works, cemeteries, water department, and waste water treatment plant.
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**Welfare Committee**

<b>Chair</b>	Mark Carr Anne Nixon Artie Mingo	Responsible for fulfilling the function of the Fair Hearing Authority as stipulated in the City's General Assistance Ordinance.
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**School Liaison Committee**

<b>Chair</b>	Marcia Rogers Michael Sherrard Mark Carr	Responsible for attending School Board meetings and meeting with two school board members monthly for the purpose of better communication between the two groups.
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**Economic/Community Development**

<b>Chair</b>	Artie Mingo Michael Sherrard Anne Nixon	
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## RULES AND ORDERS OF THE CALAIS CITY COUNCIL.

1. The Mayor shall take the chair precisely at the hour of meeting, and shall call the meeting to order. If a quorum is present, the minutes of the preceding meeting may then be approved.
2. The Mayor shall preserve order. The Mayor may speak on points of order in preference to other members, and shall decide all questions of order subject to an appeal to the Council.
3. After a motion is made and seconded, it shall be disposed of by a vote of the Council. The mover may withdraw it, before a motion is made to divide or amend.
4. A motion to adjourn is always in order, and it shall be decided without debate.
5. When more than one member addresses the chair at the same time, the Mayor shall name the member entitled to speak.
6. The Mayor may call any member to the chair, provided such substitution does not continue longer than one meeting.
7. In case the Mayor is absent, the clerk shall preside until a Mayor pro tempore is chosen.
8. No member shall speak out of his or her seat unless by permission. Members shall respectfully address the presiding officer with all remarks.
9. No member shall interrupt another while speaking, except to call to order, or to correct a mistake. If any members transgress the rules of the Council, the Mayor shall, or any member may, call to order. The member so called to order shall immediately be silent, unless permitted to explain; and the Council, if appealed to, shall decide on the case.
10. When a motion is under debate no other motion shall be received but:
  - (a) to adjourn
  - (b) to lay on the table
  - (c) for the previous question
  - (d) to postpone to a day certain
  - (e) to commit
  - (f) to divide the question
  - (g) to amend
  - (h) to postpone indefinitely

Which several motions shall have precedence in the order in which they are arranged.

11. Every motion shall be reduced to writing if the Mayor directs, or any member of the Council requests it.
12. When a motion has once been made and carried in the affirmative or negative, any member who voted with the prevailing side may move for a reconsideration of that of the next regular meeting. If seconded, such motion shall be open to debate, and be disposed of by the Council. No more than one motion for the reconsideration of any vote shall be permitted.
13. Every member who shall be present shall vote, unless the Council shall excuse a member for cause.
14. No standing rule or order of the Council shall be suspended, unless four members are in favor of it; nor shall any rule or order be repealed or amended without one day's notice given of the motion therefore, unless four members of the Council shall concur therein.
15. In all votes, when anything is to be expressed by way of command, the form of expression shall be ORDERED; and when opinions, principles, facts or purposes, are to be expressed, the form shall be, RESOLVED.
16. No committee shall act, unless a majority present at the time of action.
17. The standing committees shall be annually appointed by the Mayor, each consisting of three members, unless otherwise ordered by Council. The number and charge of Committees shall be determined at the organizational meeting of the Council, and may be amended from time to time as the Council shall deem expedient.
18. Public comment shall be expressed only during Public Hearings, or during the portion of each meeting at which time such comments are solicited. All such comment shall be addressed to the Chair. The Chair shall recognize persons permitted to speak.
19. All Council meetings shall adjourn no later than 9:30 p.m. unless a majority of the members present shall otherwise decide.
20. Times and places for regular City Council meetings shall be determined at the organizational meeting each year.
21. At special meetings of the Council only agenda items will be discussed unless there is unanimous assent by those present.
22. Items may be placed on the agenda for regular meetings by the Mayor or any member of the Council, by the City Manager or by the Clerk. Placement of an item on the agenda at the request of a citizen does not necessarily constitute approval of the position advocated.

F. Treasurer's Warrants Water through November 8, 2017  
\$ 7,039.90

The Mayor then called for a Public Hearing on the following Dangerous Buildings:

1. 130 Union Street
2. 5 Spring Street
3. 1366 & 1368 River Rd
4. 39 King Street

Following a brief discussion on all of the issues with the properties, it was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to table this matter until the next meeting on November 30<sup>th</sup>.

The Mayor then called for a public hearing on the proposed appendixes to the General Assistance Ordinance. There being to public concern voiced, it was moved by Councilor Rogers, seconded by Councilor Mingo, and unanimously voted to approve the amended General Assistance Ordinance.

There were no Council Committee Reports submitted.

Councilor Nixon gave the CDRC report. She reported that the Scarecrow festival was a success with the largest crowd yet. She also reported that the PBSO Orchestra will be at the Congregation Church on Sunday, November 19<sup>th</sup>.

The City Clerk presented the Council with the following tax and/or sewer acquired properties:

INSERT TAX ACQUIRED LIST

On a motion by Councilor Mingo and a second by Councilor Nixon, it was unanimously voted to accept the Bid \$1500.00 from Chad Moreside for the property located at 22 Boardman Street, giving Mr. Moreside 1 year to either bring property up to Code Enforcement Live-in standards or demolish the building.

On a motion by Councilor Mingo and a second by Councilor Nixon, it was unanimously voted to advertise the following properties for sale by sealed bid:

Map 10, Block 11, Lot 21	64 Lafayette Street
Map 4, block 2, Lot 7-2	Midland Ave
Map 5, Block 5, Lots 7-8-9	146 Union Street
Map 6, Block 2, Lot 27	8 Cherry Lane
Map 5, Block 9, Lot 12	287 North Street

Public Hearing – Dangerous Buildings

Public Hearing – GA Ordinance Appendixes

CDRC report

Tax Acquired Properties

Acceptance of Bid – 22 Boardman Street – Chad Moreside

Sale of Tax Acquired Properties

## TAX AQUIRED LIST

Acct.#	Name	Location	Notes
1256	CITY OF CALAIS TAX ACQUIRED	43 NORTH ST	former Kwong Wah
1389	CITY OF CALAIS - TAX ACQUIRED	23 CHAPEL ST	Donald Shain
1481	CITY OF CALAIS TAX ACQUIRED	33 LAFAYETTE ST	Gary Carter
1599	CITY OF CALAIS TAX ACQUIRED	171 SOUTH ST	Keiley/Nadeau
1916	CITY OF CALAIS TAX ACQUIRED	469 SOUTH ST	Harriett Reid
2007	CITY OF CALAIS TAX ACQUIRED	NORTH ST 002-003-003	Les Matthews
2064	CITY OF CALAIS, TAX ACQUIRED	64 LAFAYETTE ST	Sapiel
2096	CITY OF CALAIS, TAX ACQUIRED	MIDLAND AVE 004-002-007-002	Beek
2172	CITY OF CALAIS TAX ACQUIRED	22 BOARDMAN ST	Desiree McDonald
2391	CITY OF CALAIS - FORCLOSURE	146 UNION ST	James Day Heirs
2392	CITY OF CALAIS - FORCLOSURE	UNION ST 005-005-008	James Day Heirs
2393	CITY OF CALAIS - FORCLOSURE	UNION ST 005-005-009	James Day Heirs
2494	CITY OF CALAIS, TAX ACQUIRED	8 CHERRY LANE	Nancy McLean
2588	CITY OF CALAIS, TAX ACQUIRED	287 NORTH ST	Lauren Walker



The remainder of the properties listed will be studied further before any action taken.

It was moved by Councilor Sherrard and seconded by Councilor Mingo, to suspend the Revolving Loan and Economic Development Loan Fund for the time being, and not issue any new loans. Existing loans will still be collected. All in favor.

On a motion by Councilor Geel and a second by Councilor Mingo, it was unanimously voted to authorize an expenditure of up to \$1000.00 charged to the Transfer Station CIP Acct for the repair of a bin at the transfer station.

It was moved by Councilor Nixon, seconded by Councilor Carr, and unanimously voted to authorize the Finance Department to solicit bids for the transportation of Solid Waste.

Other items addressed with no Council action being taken at this time included:


- other dangerous buildings
- Pool Building Demolition
- use of old pipes for planters
- thanks to voters and welcome to new Councilors
- County Tax Increase

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to retire into Executive Session at 7:10 p.m. for Union Negotiations.

Open Session resumed at 7:35 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Rogers, seconded by Councilor Geel, and unanimously voted to adjourn this meeting at 7:35 p.m.

ATTEST:



Theresa M Porter, City Clerk

Suspension of Loan Funds

Transfer Station CIP Expense

Solicit Bids – Solid Waste  
Transportation

Other Items

Executive Session

Open Session

Adjourn