

CALAIS CITY COUNCIL
MARCH 20, 2014

The first regular monthly meeting of the Calais City Council was held this date in at the Public Safety Building on North Street at 6:00 p.m.

Present was Mayor Moore presiding over Councilors Howard, Rogers, Mingo, Dwelley, and Nixon.

The first order of business was a presentation to the following students from Calais High School:

- A. Calais High School - State Champion Wrestler – Nicholas Hallowell
- B. Calais High School - Academic Decathlon
- C. St. Croix Regional Technical Center – SkillsUSA – Quinn Sluzenski
- D. Calais High School – Lady Blue Devils Basketball – State Champions

On a motion by Councilor Dwelley and a second by Councilor Howard, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for March \$150.00
- D. Treasurer’s Warrants City through March 19 ,2014
\$ 263,367.56
- E. Treasurer’s Warrants School through March 19, 2014
\$ 809,185.83
- F. Treasurer’s Warrants Water through March 19, 2014
\$ 9,260.40

The City Manager then gave her report. She reminded the Council of the Dates and locations of the next few Budget Sessions.

The Following Council Committee Reports were submitted:

- 1. **Finance Committee** – No report
- 2. **Property Committee** – No report
- 3. **Public Safety Committee** – will have a meeting on April 3 at 5:00 to discuss fireworks and dog complaints.
- 4. **Public Works Committee** – No report
- 5. **School Liaison Committee** – No report
- 6. **Economic/Community Development Committee** – met on March 6th with the CDRC and Chamber of Commerce to discuss Brochures, downtown signage and need for ATV trail and signage.

Attendance

Special Presentations

Consent Agenda

City Manager’s Report

Council Committee Reports

The next agenda item was a report from CDRC. Councilor Nixon highlighted the events and projects currently being worked on and also stressed that the CDRC is always looking for volunteers for various projects.

CDRC Report

On a motion by Councilor Mingo and a second by Councilor Rogers, it was unanimously voted to sign the following Resolution in favor of LD 1520, "An act to allow the Passamaquoddy Tribe to Operate Slot Machines in Washington County in Conjunction with High-Stakes Beano"

Casino Resolution

INSERT RESOLUTION

There was no Public Input on Agenda Items requested.

The next agenda item addressed was a discussion on meeting with City Officials from St. Stephen on Economic Development and also Marketing Issues. It was decided that the City Manager would set up a meeting and also invite Baileyville to participate.

Meeting with St. Stephen & Baileyville

Councilor Parks entered meeting at 6:44 p.m.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to schedule a Public Hearing on May 8th to consider repealing the existing Business District Revitalization Ordinance and to enact the new Business District Revitalization Ordinance.

Schedule Public Hearing – Business District Ordinance

It was moved by Councilor Howard, seconded by Councilor Mingo, and unanimously voted to schedule public hearings on April 24th for dangerous buildings located at 32 North Street and 383 Main Street.

Schedule Public Hearing – Dangerous Buildings

On a motion by Councilor Howard and a second by Councilor Nixon, it was unanimously voted to approve the request for Martin Hrynich and other students from the University of Connecticut to perform an archeological dig at Devil's Head during the period of June 15th to June 20th, 2014.

Archeological Dig

On a motion by Councilor Howard and a second by Councilor Dwelley, it was unanimously voted to award the bid on the 1998

Sale of City Property- 1998 Dodge Truck

Dodge Ram Pickup, previously award to Harry Smith, to the next highest bidder of \$405.00.

It was moved by Councilor Howard, seconded by Councilor Parks, and unanimously voted to appoint Bradley D Phillips, Revenue Collector, as Municipal Agent for Motor Vehicle and for MOSES.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to participate in the Planet Aid Program by allowing a Bin at the Transfer Station.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to authorize the withdrawal of \$3500 from the Economic Development Loan Fund to be used for the marketing brochure.

On a motion by Councilor Dwelley and a second by Councilor Nixon, it was unanimously voted to allow the Chamber of Commerce the use of the Waterfront Park for a Carnival on June 26 thru 29, 2014.

It was moved by Councilor Howard, seconded by Councilor Dwelley, and unanimously voted to authorize the CDRC to hold their "Junk in the Trunk" events in the downtown parking lots and to also waive the fee for sidewalk display permits for downtown merchants on June 28, July 26, Aug 30, and Sep 27.

On a motion by Councilor Mingo and a second by Councilor Parks, it was unanimously voted to recommend purchasing and implementing an updated Personnel Accountability System for a price not to exceed \$1,000 and to expend the funds from Fire CIP, Firefighting Equipment.

On a motion by Councilor Mingo and a second by Councilor Dwelley, it was unanimously voted to recommend purchasing nine (9) air cylinders from Industrial Protection Services, LLC for a total of \$6300 and to expend the funds from Fire CIP, Self Contained Breathing Apparatus.

It was moved by Councilor Dwelley and seconded by Councilor Parks to authorize the Fire chief to apply for and if selected,

Municipal Agent
appointment

Planet Aid

EDLF Withdrawal

Chamber of Commerce –
Carnival

Junk in the Trunk

CIP Withdrawal

CIP Withdrawal

Globe Firefighting Gear
Giveaway

receive the four (4) sets of firefighting protective clothing under the "Globe Firefighting Gear Giveaway".

On a motion by Councilor Dwelley and a second by Councilor Mingo, it was unanimously voted to authorize the Water Department to submit a 2014 Wellhead Protection Grant application to the Maine Drinking Water Program.

*Wellhead Protection
Grant Application*

On a motion by Councilor Nixon and a second by Councilor Parks, it was unanimously voted to appoint Theresa M. Porter, City Clerk/Treasurer, to be authorized to sign all checks on all accounts for the City of Calais, Effective March 21, 2014.

*Authorization to sign
checks – Theresa
Porter*

The City Manager then asked that the Council consider rejecting all proposals for the auditing services received, due to the Finance Director position being vacant. The City Manager is to contact the current auditor, Brantner Thibodeau, asking for their services for one more year.

Auditing Services

Other items address with no Council action being taken at this time included:

Other Items

- Possibility of LLBean locating in Calais.
- Citizen complaint on Police Dept.
- request for explanation of agenda items available at meetings
- remarks on pride of Calais High School Students & thanks to coaches, teachers, and parents.
- flushable wipes causing problems with sewer system
- need to put Charter amendment on Agenda of April 10th
- Thanks to Fire Chief for budget presentation
- tough Budget year ahead
- Good news of New Tissue Machines at Woodland Mill
- Firefighter Course at St Croix Technical Center
- Regional Arts Center in Machias
- Symposium Artists have been selected

On a motion by Councilor Dwelley and a second by Councilor Mingo, it was unanimously voted to retire into Executive Session at 7:48 p.m. to discuss the following:

Executive Session

Personnel Issue Pursuant to Title 1, MRSA §405 6 (a)

Open session resumed at 9:05 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Mingo, seconded by Councilor Howard, and unanimously voted to adjourn this meeting at 9:05 pm.

ATTEST: _____

Theresa M. Porter, City Clerk