

CALAIS CITY COUNCIL
JULY 13, 2017

The monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Sherrard, Rogers, Moreside, and Nixon.

On a motion by Councilor Moreside and a second by Councilor Nixon, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for July - \$150.00
- D. Treasurer's Warrants City through July 12, 2017
\$225,476.72
- E. Treasurer's Warrants School through July 12, 2017
\$148,740.41
- F. Treasurer's Warrants Water through July 12, 2017
\$ 95,928.33
- G. Victualer's License – Subway, 207 North Street

The City Manager then gave his report. The first thing he needed was for the Council to consider suspending the Council Rules in order to add the following agenda items:

- Tennis Court Donation
- Consideration of Emergency Ordinance
- Calais Motor Inn – Beer Garden License

On a motion by Councilor Moreside and a second by Councilor Nixon, it was unanimously voted to suspend the Council rules and add these items to the agenda.

The City Manager also reported on the following:

- Washington County District 1 Caucus to be held Thursday, July 20th at 5:00 p.m.
- Farewell party for Austin Ginn on Friday at Noon at St Croix #1
- Calais Pool Re-opening – Ribbon Cutting at 1:00 p.m. on Friday

The following Council Committee reports were submitted:

1. Finance Committee – No report

Attendance

Consent Agenda

City Manager Report-
suspend Rules-add agenda
items

Manager's report cont....

Council Committee Reports

2. **Property Committee** – met at 3:00 today to discuss the heating system at St Croix #1 and the Cell Tower at the Cemetery
3. **Public Safety Committee** – no report
4. **Public Works Committee** – no report
5. **School Liaison Committee** – no report
6. **Economic/Community Development Committee**

The was no CDRC Report

On a motion by Councilor Moreside and a second by Councilor Nixon the following Ordinance authorizing the City to issue a general obligation bond of the City to the Maine Municipal Bond Bank through its State Revolving Loan Fund in the principal amount not to exceed \$888,000 for the purpose of financing water and sewer improvement projects in the City including but not limited to replacement of mains on Manning Street and looping the water and sewer lines to connect with the hospital was introduced and a Public Hearing was scheduled for Thursday August 24th at 6:00 p.m. All in favor.

INSERT ORDINANCE

On a motion by Councilor Moreside and a second by Councilor Rogers, it was unanimously voted to authorize the Police Chief to solicit bids for a new police vehicle, asking for three different options.

It was moved by Councilor Rogers, seconded by Councilor Nixon, and unanimously voted to authorize the City Manager to advertise and fill the Fulltime Truck Driver/Heavy Equipment Operator position at the Public Works Department.

On a motion by Councilor Rogers and a second by Councilor Rogers, it was unanimously voted to write off the following ambulance bad debt:

INSERT BAD DEBT LIST

It was moved by Councilor Rogers and seconded by Councilor Nixon to grant an abatement of sewer charges on Acct #1225 in the amount of \$446.34. Voting in favor of this motion were Councilors Rogers, Moreside, Nixon and Mayor Howard. Councilor Sherrard was opposed. Motion Carried.

On a motion by Councilor Nixon and a second by Councilor Sherrard, it was unanimously voted to solicit bids on the sale of Surplus City Property.

Introduce Ordinance
Schedule Public Hearing

Solicit Bids – Police Vehicle

Fill Position –
Driver/Operator

Write off Ambulance Debt

Sewer Abatement

Solicit Bids on Sale of Surplus
Property

CITY OF CALAIS, MAINE—ORDINANCE
AUTHORIZATION OF A WATER AND SEWER SYSTEM IMPROVEMENT
PROJECT AND THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY
(\$888,000)

The City of Calais (the "City") hereby ordains as follows:

Section 1. That under the constitution and laws of the State of Maine and pursuant to Section 5772 of Title 30-A, M.R.S.A., the Charter of the City and other applicable authority, the City is hereby authorized to borrow from the Maine Municipal Bond Bank (the "Bank") a cumulative principal amount not to exceed Eight Hundred Eighty-Eight Thousand Dollars (\$888,000), for a period not to exceed twenty (20) years, at such interest rate or rates and on such further terms and conditions as may be determined by the Bank, with principal and interest to be payable at least annually, the proceeds to be used substantially to finance water and sewer system improvement projects in the City including but not limited to replacement of mains on Manning Street and looping the water and sewer lines to connect with the hospital and related costs (the "Project"), and the obligations of the City with respect to such borrowing will be evidenced by General Obligation Bonds of the City to be executed and delivered on behalf of the City by the City Treasurer and to be countersigned by a majority at least of the City Council in a cumulative principal amount not to exceed \$888,000 (the "Bonds"). Notwithstanding anything in this agreement to the contrary, it is hereby noted that upon issuance of the Bonds, the Bank has agreed to forgive a cumulative principal amount of up to \$459,481, such that after issuance of the Bonds, the total principal amount required to be repaid by the City over the term of the Bonds will be approximately \$428,519.

Section 2. That in anticipation of the receipt of the Bond proceeds for the Project and pursuant to the authorities set forth above, the City is hereby authorized to borrow from the Bank or any other lending institution selected by the City Treasurer a principal amount not to exceed Eight Hundred Eighty-Eight Thousand Dollars (\$888,000) and in evidence thereof to execute and deliver its General Obligation Bond Anticipation Notes (the "Notes") of the City for one or more periods not to exceed a total of three years per Note at an interest rate or rates and subject to such other terms and conditions as the City Treasurer and, by their signatures, a majority at least of the City Council shall approve, and such Notes, together with the interest thereon, shall constitute general obligations of the City, and shall be executed and delivered on behalf of the City by the City Treasurer and countersigned by a majority at least of the City Council, and such Notes shall be repaid from the proceeds of the Bonds.

Section 3. That the City Treasurer, the City Manager and the Mayor, and each of them individually, are hereby authorized to execute such certificates, loan agreements and other documents and do all things necessary or convenient to issue the Bonds and the Notes.

Section 4. That the term of the Bonds shall not exceed the estimated period of utility of the Project, which is hereby estimated to be not less than 30 years, and further that sufficient taxes shall be levied by the City each year that the Bonds or the Notes are outstanding to pay all principal and interest due and payable in that year pursuant to such Bonds or Notes as are then

outstanding, and that such amount of principal and interest shall be included in the tax levy of the City for each year until the Bonds have been paid in full.

Section 5. That the City Clerk shall distribute a copy of this Ordinance to each Council member and to the City Manager, and shall file a reasonable number of copies of this Ordinance at City Hall and such other places as may be directed by the City Manager.

Section 6. That a public hearing shall be held at 6:00 p.m. in the City Council Chambers of the City Building in Calais, Maine on August 24, 2017 for the purpose of taking testimony and comments from the public with respect to the proposed issuance of the Bonds, and that notice of the public hearing be given by the City Clerk by publishing a summary of this ordinance in the Calais Advertiser on or about August 3 together with a notice setting forth the time and place for the public hearing, and for consideration of the proposed ordinance by the City Council at the meeting to be held on August 24 immediately following the public hearing.

Section 7. That all actions taken to date by the municipal officers of the City related to the sale of the Notes and Bonds authorized hereby be and they hereby are ratified, approved and confirmed.

Section 8. That the law firm of Eaton Peabody is hereby designated as Bond Counsel for the City to advise the City with respect to the issuance and sale of the Notes and the Bonds, and to prepare documents and render opinions as may be necessary or convenient for that purpose.

Section 9. That the municipal officers and officials of the City are hereby authorized to execute any and all documents and certificates, and to take all actions, including affixing the seal of the City, as may be necessary or convenient to carry out the intent of this Ordinance, and further that if any member of the City Council or officer of the City who has signed or sealed the Notes or the Bonds or any certificate delivered in connection therewith shall cease to be such officer or official before the Notes or Bonds have been authenticated or delivered by the City, such Note or Bond nonetheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Note or Bond had not ceased to be such officer or official; and any such Note or Bond may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such Note or Bond shall be the proper officers and officials of the City, although at the nominal date of such Note or Bond such person or persons shall not be such officer or official.

Section 10. That as soon as practicable after adoption of this ordinance, the City Clerk shall publish a summary of this ordinance in the Calais Advertiser together with a notice of its adoption.

I certify that I am the duly qualified City Clerk of the City of Calais, Maine and that the foregoing ordinance was introduced at the regularly scheduled meeting of the City Council on July 13, 2017, and was adopted by the City Councilors of the City of Calais at the meeting of the City Council on August 24, 2017 duly called and legally held in accordance with the laws of Maine and the City Charter, that the meeting was open to the public and that adequate and proper notice thereof was given in accordance with the laws of Maine and the City Charter, and that such ordinance has been entered into and become a part of the permanent records of the City and remains in full force and effect and has not been rescinded or amended.

CITY OF CALAIS, MAINE

By:

Theresa Porter
City Clerk

(SEAL)

Dated at Calais, Maine
August 24, 2017

Bad Debt Write Off's May 2017

Patient #	Call #'s	Amount	Reason
1388	2476	\$4,794.00	Deceased
1388	3710	\$2,026.00	Deceased
1388	Filing Fees	\$129.86	
Total		\$6,899.86	
1902	4351	\$676.00	Deceased
1902	4420	\$523.00	Deceased
1902	small claim fee	\$38.50	
Total		\$1,237.50	
3626	7409	\$445.14	Deceased
3588	7307	\$1,163.34	Deceased
3508	7067	\$386.09	Deceased
5	3576,7607, & 7708	\$408.04	Deceased
5	Small Claims Fee	\$55.00	Deceased
2457	4723	\$639.20	Deceased
3763	7764	\$150.00	Deceased
3827	7957	\$574.37	Deceased
TOTAL		\$11,958.54	

It was moved by Councilor Sherrard, seconded by Councilor Moreside, and unanimously voted to approve an extension of the Calais Motor Inn Liquor License in order to hold a "Beer Garden" on August 11 & 12.

Beer Garden

David Sivret addressed the Council with an update on the Tennis Court Restoration Project funding drive. He also asked the Council for help in funding of the project.

Tennis Courts

It was moved by Councilor Nixon, seconded by Councilor Moreside and unanimously voted to introduce and approve an Emergency Floodplain Management Ordinance as follows:

Emergency Ordinance

The City of Calais hereby ordains,

Chapter 7, Floodplain Management Ordinance Emergency Ordinance,

To meet a public emergency affecting life, health, property or public peace.

Declaration: An emergency exists in that certain areas of the City are subject to periodic flooding, causing serious damages to properties within these areas, and

This ordinance must take effect prior to the effective date of a non-emergency ordinance in order to comply with the National Flood Insurance Act of 1968 in order to provide relief in the form of flood insurance.

Other items addressed with no Council action being taken at this time included:

Other items

--Donald Shain request for payment arrangement -- referred to legal.

--Need for Finance Committee Meeting

--Need for Calais Motor Inn to remove "Pool" sign

--Paving Schedule

--School Consolidation

--Condolences to Ferguson Calder Family

On a motion by Councilor Moreside and a second by Councilor Nixon, it was unanimously voted to retire into Executive Session at 6:41 p.m. for the following:

Executive Session

- A. Property Negotiations Pursuant to Title 1 MRSA 405 (c)

There being no further business to come before the City Council at this time, it was moved by Councilor Moreside, seconded by Councilor Nixon, and unanimously voted to adjourn this meeting at 6:45 p.m.

ATTEST: *Theresa M Porter*
Theresa M Porter, City Clerk

A True Copy

ATTEST: *Theresa M Porter*
Theresa M Porter, City Clerk