

Calais School Committee
Tuesday, January 29, 2014
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The Calais School Committee met on Wednesday, January 29, 2014 at Calais Middle/High School in the Library. In attendance were Chairman, John Hill, Vice Chairman, Robert Greenlaw, Marcia Hayward, Dale Earle (arrived late) and Superintendent of Schools, Keith S. Laser, Ed.D.

I. Call to Order

Chairman, John Hill called the meeting to order at 5:00 p.m. and led the board in the Pledge of Allegiance and a moment of silence.

II. Consent Agenda

A. Motion by Robert Greenlaw, second by Marcia Hayward, unanimous vote to approve the Agenda for the meeting with one amendment, table A under new business – Presentation on Worker’s Compensation Insurance by Maine Municipal Association Representative, Ann Schneider.

B. Motion by Robert Greenlaw, second by Marcia Hayward, unanimous vote to approve the Minutes of January 7, 2014 with two amendments. Under Old Business Dale Earle made the suggestions that we call contractors, etc to fix any problems that may arise from work completed, under warranty needs to be added to the statement. Adjournment Dale Earle did not second the motion to adjourn Robert Greenlaw did.

III. Present Communications to the School Committee received from the community

None noted

IV. Public Participation

None noted

V. Superintendent's Update

A. Superintendent Laser congratulated Jim Randall and Lori Ellis for receiving VFW Teacher of the Year Awards.

B. Superintendent Laser gave an update on the roofs. Some of the repairs have been completed. The roof on the front of the elementary school is complete. The roof over the side entrance to the kitchen has not been repaired. Signs need to be posted not to use entrance.

C. Superintendent Laser spoke with the manager of the Calais office of Dead River to get an update on the CMS/CHS heating situation. Dead River is looking to do the conversion over February vacation. Dead River is giving us a \$3,000 rebate on the work to cover the difference in cost between #2 heating oil and propane.

VI. Administrative Reports

- A. No comments. Administrative reports are not due until next meeting, February 4, 2014

VII. New Business

- A. Tabled
- B. Superintendent Laser provided information to the board that he received from Richard Stevens at First Student regarding the maintenance schedules on the buses.
- C. Superintendent Laser informed the board that we are working on a draft 2015 budget. The administrators are looking their sections over and will report back to him. Robert Moholland asked the board if they want the administrators to request what their wants are or keep it zero based. Marcia Hayward suggested the board give the Superintendent a number or percent to work within. John Hill asked to have the budget numbers brought to the next board meeting.
- D. Arlene Carter and Barry Raymond addressed the board regarding Maine SEED information. Both explained how the district is compensated for Mainecare services. Arlene told the board she will have enough Mainecare revenue this year to cover the Day Treatment expenses and Special Educations SEED money. Discussion was held regarding Day Treatment being included in the same cost center as Special Education and due to the ever changing enrollment and services needed at Day Treatment the cost center has been overspent. The board asked the Superintendent to look into this matter and see if the accounting for Day Treatment can be coded differently.
- E. Motion by Robert Greenlaw, second by Marcia Hayward, unanimous vote to approve the overnight request for the Drama Club to attend the Drama Festival on March 7, 8 and 9th at Sterns High School.
- F. Motion by Robert Greenlaw, second by Marcia Hayward, unanimous vote to approve the Superintendent's recommendation to hire Clint Sabattis as Ed Tech I at the Calais Elementary School.

VII. Old Business

- A. Motion by Robert Greenlaw, second by Marcia Hayward, unanimous vote to approve the Second Reading of Section A Policies:

- AC - Nondiscrimination/Equal Opportunity and Affirmative Action
- AC-R - Grievance Procedure for Persons with Disabilities
- ACAA - Harassment and Sexual Harassment of Students
- ACAA-R - Student Discrimination and Harassment Complaint Procedure
- ACAB - Harassment and Sexual Harassment of School Employees
- ACAB-R - Employee Discrimination and Harassment Complaint Procedure
- ACAD - Hazing
- AD - Educational Philosophy/Mission
- ADA - School District Goals and Objectives

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ADAA - School System Commitment to Standards for Ethical and Responsible Behavior
ADC - Tobacco Use and Possession
ADC-R -Tobacco Use and Possession Administrative Procedure
ADF - School District Commitment to Learning Results
AEC - Accountability - Reporting to the Public

VIII. Sub Committee Reports

Finance - Marcia Hayward - will be scheduling another meeting
Policy - Marcia Hayward
Audit - James Macdonald
Curriculum - Dale Earle
Negotiations - Robert Greenlaw
Building - Dale Earle – No meeting held yet
City Liaison - James Macdonald – Dale Earle reported that the evaporator in the kitchen will be replaced.

IX. Upcoming Meetings

- February 4, 2014
- March 4, 2014
- March 11, 2014 (Budget Workshop)
- March 18, 2014
- March 25, 2014 (Budget Presentation)
- April 1, 2014
- April 8, 2014 (Budget Approval Meeting)

X. Future Agenda Items

Matt Clark asked the board if in the future do they want the person present that is requesting trips or being recommended for hire. The board thought it was fine for the administrators to be present and report any details unless it is a first time request.

Dale Earle asked the status on Food Service. Discussion was held regarding the fund balance for school lunch. Matt Clark reported that Ala Carte prices will be increased at the end of February.

XI. Executive session

XII. Adjournment

Motion by Robert Greenlaw, seconded by Dale Earle, unanimous vote to adjourn at 6:39 p.m.