

**Calais School Committee**  
**Tuesday, December 16, 2014**  
**Minutes**  
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The Calais School Committee met on Monday, December 16, 2014 at the Calais Middle/High School Library at 6:00 p.m. Attending were: Chairman Robert Greenlaw, John Hill, Dale Earle, Lea Farrar and Superintendent of Schools Robert F. Moholland.

**I. Call to Order/Introductions**

Chairman Bob Greenlaw called the meeting to order at 6:00 p.m. and led the board in the Pledge of Allegiance and a Moment of Silence.

**II. Consent Agenda**

A. Motion by Dale Earle, seconded by John Hill, unanimous vote to Add E. under new business, Review Calais School Committee Policy KF – Community Use of School Facilities.

B. Motion by John Hill, seconded by Dale Earle, unanimous vote to approve the Agenda for this meeting.

C. Motion by Dale Earle, seconded by John Hill, unanimous vote to approve the Minutes of December 2, 2014.

**III. Present communications to the School Committee received from the community**

None noted.

**IV. Public Participation**

None noted.

**V. Superintendent's Update**

Superintendent Moholland informed the board that Brenda Batson and the students had a great trip to D.C. The students will be giving a presentation at the next board meeting. The storm cancellation procedures were reviewed with the board. The Superintendent let the board know that the yearbooks are out and due to the yearbooks being so late, the graduation is part of the book. Principal Clark reported that he has had some complaints on the quality of the book and that a new company is being used for the next yearbook. Superintendent Moholland also reviewed the names of the members on the sub-committees and stated that he would like to hold meetings every couple of months. Some of the meetings may be held over the telephone. The school review for SCRTC resulted in a positive verbal report. Superintendent Moholland also reported that the CES held the Polar Express earlier this evening and a great time was had by all.

**VI. New Business**

A. Motion by John Hill, seconded by Dale Earle, unanimous vote to accept Tom Robb's notification of retirement as Calais Middle/High Guidance Counselor effective August 20, 2015 with regret.

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B. Motion by Dale Earle, seconded by Lea Farrar, unanimous vote to approve the First Reading of Calais School Committee Policies:

JIH – Questioning and Searches of Students

JIH-R – Questioning and Searches of Students Administrative Procedure

JJE – Student Fundraising Activities

JK – Student Discipline

JKAA – Use of Physical Restraint and Seclusion

JKAA-R – Procedures on Physical Restraint and Seclusion

JKD – Suspension of Students

C. Monthly financial statements were distributed. Board will review and ask any questions at the next meeting.

D. Motion by Dale Earle, seconded by Lea Farrar, unanimous vote to increase the Substitute Teacher pay to \$65.00 per day for the remainder of the year.

E. The board discussed School Committee Policy KF – Community Use of School Facilities. The Liaison Committee will schedule a meeting with the Recreation Department and review the requirements before the School Committee revisits the policy.

**VII. Old Business**

None noted

**VIII. Upcoming Meetings**

January 6, 2015

January 20, 2015

A Liaison will be scheduled in between the two meetings to review the Community Use of Facilities Policy – KF

**IX. Requested Future Agenda Items**

None noted

**X. Executive Session**

A. Motion by John Hill, seconded by Lea Farrar, unanimous vote to enter Executive Session at 6:28 p.m. Pursuant to Statutory Citation [Title I, MRSA § 405 6 (D)] to discuss negotiations for the central office staff.

Out of Executive Session at 6:40 p.m.

Motion by Lea Farrar, seconded by Dale Earle, unanimous vote to approve a 2% cost of living adjustment, a 2% decrease in employer paid Anthem Health Insurance and the day before Thanksgiving will be a scheduled holiday.

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B. Motion by Dale Earle, seconded by Lea Farrar, unanimous vote to enter Executive Session at 6:53 p.m. Pursuant to Statutory Citation [Title I, MRSA § 405 6 (D)] to discuss negotiations for the Superintendent.

Out of Executive Session at 6:53 p.m.

Motion by Dale Earle, seconded by John Hill, unanimous vote to extend Robert Moholland's contract one year with everything else remaining the same.

**XI. Adjournment**

Motion by John Hill, seconded Dale Earle, unanimous vote to adjourn.

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Robert F. Moholland, Superintendent of Schools