

CALAIS CITY COUNCIL
AUGUST 14, 2014

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Moore presiding over Councilors Howard, Rogers, Mingo, Dwelley, and Nixon.

Attendance

The first item of business was a special presentation to Quinn Sluzenski, a recent Calais High School graduate, who scored a Bronze Medal in at the National Skills USA Competition in Kansas City.

Special Presentation

On a motion by Councilor Mingo and a second by Councilor Howard, it was unanimously voted to approve the following consent agenda:

Consent Agenda

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for August - \$150.00
- D. Treasurer's Warrants City through August 13, 2014
\$424,391.53
- E. Treasurer's Warrants School through August 13, 2014
\$569,855.39
- F. Treasurer's Warrants Water through August 13, 2014
\$ 28,609.73

Councilor Nixon entered the meeting at 6:07 p.m.

The Mayor then called for a public hearing on a proposed Animal Control Ordinance Amendment. Following public comment, as well as comments from the City Council, it was moved by Councilor Dwelley, seconded by Councilor Mingo, and unanimously voted to adopted the following Animal control Ordinance as revised:

Animal Control Ordinance

INSERT ANIMAL CONTROL ORDINANCE

The next public hearing was on a proposed Consumer Fireworks Ordinance. Following some discussion on the limits proposed, it was decided to table this item and send back to committee for revision.

Consumer Fireworks
Ordinance

The last public hearing was to consider if the single family dwelling and garage located at 45 Baring Street are dangerous within the meaning of 17 MRSA § 2851. Following public comment, it was moved by Councilor Rogers, seconded Councilor Nixon, and unanimously voted that said buildings/structures constitute a hazard to health and safety because of inadequate maintenance, dilapidation, abandonment and ordered that the buildings/structures be removed 30 days.

Dangerous Building

The next agenda item was the City Manager's report. He asked that the City Council consider suspending the Council Rules and Orders to add an agenda item, "Repair of Public Works Truck"

City Manager's report

On a motion by Council Nixon, and a second by Councilor Mingo it was unanimously voted to suspend the Council Rules and Orders to add this agenda item.

Suspend rules/add agenda item

The City Manager also reported that Doris Patterson the Assessing Clerk submitted her resignation effective September 19, 2014, reported that the Commissioner of the Department of Health and Human Services would be at WCCC on Friday the 15th and reported that a copy of the assessor's tax commitment was provided to them in the Council packet.

City Manager's report cont..

The Manager also asked that the Council once again consider suspending the Councilor Rules and Oro add an Executive Session on land negotiations.

Suspend rules/add executive session

It was moved by Councilor Nixon, seconded by Councilor Howard, and unanimously voted to suspend the Council Rules in order to add this Executive Session.

The following Council Committee reports were submitted:

Council Committee Reports

1. **Finance Committee** – No report
2. **Property Committee** – the property committee addressed the issue of the installation of the floating docks. They talked about mandating that the docks be stalled on or before May 1st of each year.

On a motion by Councilor Mingo and a second by Councilor Nixon, it was unanimously voted to suspend the Council rules in order to vote on this issue.

It was moved by Councilor Mingo, seconded by Councilor Howard, and unanimously voted to mandate that the floating docks must be installed on or before May 1st of each year

Floating Docks

3. **Public Safety Committee** – no report
4. **Public Works Committee** – no report
5. **School Liaison Committee** – need to schedule meeting
6. **Economic/Community Development Committee**- scheduled a meeting on August 22nd at 9:00 am at City Building. Also reported that the regional economic Committee will be meeting on September 9, at 9:00 am at WCCC.

The next item of business was the CDRC report given by Joan Perry. She reported on the success of the Chair Affair and the Voluntary Road Toll, the mowing at Meridian Park, the Façade Grants and also the possibility of installing LED Lights Downtown.

CDRC Report

On a motion by Councilor Mingo and a second by Councilor Dwelley, it was unanimously voted to allow Donald Dinsmore to purchase the Tax Acquired Property located at 16 Stillson Street, which he bid on and was awarded at the meeting of April 24, 2014.

Stillson Street TAP

It was moved by Councilor Rogers, seconded by Councilor Mingo, and unanimously voted to write off the Water and Sewer Bills for the following accounts, since these amounts were included in the minimum bid requirements on these advertised Tax Acquired Property sales:

Write off Sewer and Water Bills

Account # 241 Water = \$80.34 Sewer = \$186.84

Account # 3289 Water = \$346.58 Sewer = \$1100.28

The next agenda was a discussion on possible City Charter amendments. Following a lengthy discussion, it was decided that a workshop would be scheduled for Thursday, August 28, 2014 at 6:00pm.

City Charter

On a motion by Councilor Howard and a second by Councilor Rogers, it was unanimously voted to authorize the Public Works Department to have the 1999 GMC repaired and painted using the

PW Plow Truck Repair

funds from insurance collected as a result of the accident of April, 2014 (\$13,775.00). Moore's Auto Body will repair and paint with parts purchased by the City for a fee of \$8000.00. The remaining funds from the insurance check will be used to replace bent or broken plow parts.

On a motion by Councilor Dwelley and a second by Councilor Howard, it was unanimously voted to accept the 2014 Clean Water State Revolving Fund (CWSRF) Loan in the amount of \$340,000 for the Temperance & Tyler Street Storm Water Separation Project.

It was moved by Councilor Howard, seconded by Councilor Dwelley, and unanimously voted to authorize the expense of \$1,289.36 from the Dawson to the St Croix Valley Chamber of Commerce, to be used for the construction of a portable stage to be used in the area of the riverfront walkway.

On a motion by Councilor Howard and a second by Councilor Dwelley, it was unanimously voted to authorize the expenditure of \$155.00 from the Dawson Fund for the Welcoming Ad for the International Festival.

On a motion by Councilor Howard and a second by Councilor Rogers, it was unanimously voted to approve the change order of the T Buck Construction Contract being done in Calais to include a new Water Line on Calais Avenue to accommodate the Calais Armory. This waterline project will be paid for by the Military Bureau.

The next agenda was a discussion on advertising for the soon to be vacant City Solicitor Position. It was decided that this ad will only run locally.

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to accept with regret, the resignation of Toby Cole, Recreation Director, which is effective August 23, 2014.

The next agenda item was Loan Fund Bylaws. Following a brief discussion, this item was tabled.

CWSRF loan \$340,000

Chamber of Commerce –
Portable Stage

Festival Welcoming Ad

Calais Armory Water Line

City Solicitor Ad

Resignation of Toby Cole –
Rec. Director

Loan Fund By-laws

It was moved by Councilor Howard, seconded by Councilor Rogers, and unanimously voted to proceed with the acquisition of 32 North Street.

Acquisition of 32 North St

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to authorize the City Clerk/Treasurer to send a final letter to property owners of the sewer acquired properties from June 30, 2014 giving them a chance to redeem the properties by paying all Water, Sewer and Taxes owed on the properties and to authorize the City Treasurer to accept these funds and issue Quitclaim Deeds.

Sewer Acquired Properties

On a motion by Councilor Dwelley and a second by Councilor Nixon, it was unanimously voted to authorize the Public Works Director to solicit bids for Winter Sand and Gravel.

Solicit Bids – Winter Sand

On a motion by Councilor Mingo and a second by Councilor Howard, it was unanimously voted to cast a ballot for the proposed slate of officers to serve on the Board of the Maine Municipal Assn.

MMA Ballot

Other items addressed with no Council action being taken at this time, included:

Other Items

- Great job by all departments on Int'l Festival.
- Police Dept reported that no arrests were made during festival events.
- need for more sweeping on Stillson Street
- needs assessment for City Depts.
- Employee recognition/appreciation needed
- trash at end of Hardscrabble Road
- Thanks to International Festival Committee/need for volunteers
- thanks and congrats to Toby Cole
- congrats to Councilor Mingo on birth of his first grand child

On a motion by Councilor Howard and a second by Councilor Mingo, it was unanimously voted to retire into Executive Session at 7:58 p.m. for the following issues:

- A. Personnel Issue pursuant to Title 1 MRSA §405 6 (a)
- B. Union Contract Negotiation pursuant to Title 1 MRSA §405 6 (d)
- C. Land Negotiations pursuant to Title 1 MRSA §405 6 (c)

Open session resumed at 8:25 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Howard, seconded by Councilor Rogers, and unanimously voted to adjourn this meeting at 8:25 p.m.

ATTEST: _____

Theresa M Porter, City Clerk