

CALAIS CITY COUNCIL
APRIL 12, 2018

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Geel, Sherrard, Rogers, Mingo, and Carr.

On a motion by Councilor Rogers and a second by Councilor Carr, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for April - \$200.00
- D. Treasurer's Warrants City through April 11, 2018
\$ 478,794.65
- E. Treasurer's Warrants School through April 11, 2018
\$ 413,148.81
- F. Treasurer's Warrants Water through April 11, 2018
\$ 47,804.91
- G. Sunrise County Farmer's Market – June 28 - October, 2018
- H. Relay for Life – August 4th, Waterfront Walkway

The following Council Committee reports were submitted:

- 1. **Finance Committee** – no report
- 2. **Property Committee** – no report
- 3. **Public Safety Committee** – met on site to review the proposed layout of the International Festival, Chamber of Commerce Street Fair.
- 4. **Public Works Committee** – no report
- 5. **School Liaison Committee** – met with Superintendent to discuss to need for repayment of some funds not turned over to the school when the City/School Finance departments segregated their accounts receivable and accounts payable.
- 6. **Economic/community Development Committee** – no report

The next agenda item was a discussion on whether or not to have a Tax and Sewer Lien Acquired Property Policy. There was no motion made at this time.

Attendance

Consent Agenda

Committee Reports

Tax/Sewer Lien Acquired
Property Policy

The City Clerk presented the Council with the following write-offs needed on the 21 & 23 Chapel Street Property:

21 CHAPEL ST WRITE-OFFS

TAXES	INTEREST	COSTS	SEWER	INTEREST	COSTS
\$6,621.16	\$1,051.36	113.59	\$5,200.38	\$1,297.1	\$551.40

TOTAL \$14,834.99

23 CHAPEL ST WRITE-OFFS

TAXES	INTEREST	COSTS	SEWER	INTEREST	COSTS
\$1,079.76	\$207.93	\$248.81	\$996.48	\$72.10	\$91.29

TOTAL \$2,696.37

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to write off these amounts.

It was moved by Councilor Mingo, seconded by Councilor Rogers, and unanimously voted to approve the following Sewer Commitment for the Quarter Ending March 31, 2018:

INSERT SEWER COMMITMENT

On a motion by Councilor Rogers and a second by Councilor Geel, it was unanimously voted to grant a sewer abatement in the amount of \$41.52 for Account #1444.

On a motion by Councilor Rogers and a second by Councilor Geel, it was unanimously voted to accept and approve the Water Department's 2017 Audit.

It was moved by Councilor Carr, seconded by Councilor Mingo, and unanimously voted to expend up to \$500 from Fund Balance for "Unauthorized Entry Prohibited" signs to be installed at the end of Carson Road, if the funds are not available from the Public Works Budget "Signs" line item.

On a motion by Councilor Mingo and a second by Councilor Geel, it was unanimously voted to authorize the Police Department to purchase "Detour" signs to be used during the International Festival parade and Street Fair. This item will be charged to Economic Development.

21-23 Chapel Street Write-offs

Sewer Commitment

Sewer Abatement

Water Department Audit

Unauthorized Entry Signs

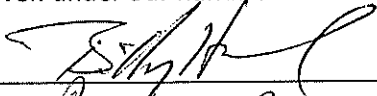
Festival Detour Signs

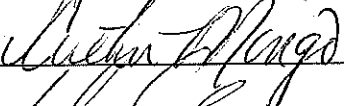
CERTIFICATE OF COMMITMENT OF
SEWER USER RATES


TO: Theresa Porter, the Treasurer of the Municipality of the City of Calais, Maine.

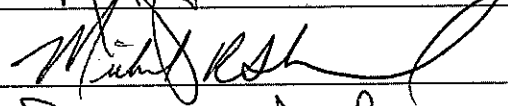
We, the undersigned Municipal Officers of the Municipality of Calais, hereby certify and commit to you a true list of the sewer rates established by us pursuant to 30-A MRSA § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the Municipality for the period beginning **January 1, 2018** and ending **March 31, 2018**. This list is comprised of the pages numbered to 1 thru 30 inclusive, which are attached to this certificate. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum total of those lists being **\$211,720.86**. You are hereby required to charge interest at a rate of 7% per annum on any unpaid account balance beginning **May 1, 2018**. You are hereby authorized to collect these rates and any accrued interest by any means available to you under State law. On or before **June 30, 2018** you shall complete and make an account of your collections of the whole sum herein committed to you.

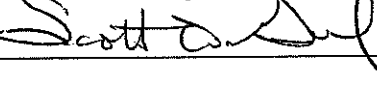
Given under our hands this 12th day of April, 2018.











Municipal Officers of City of Calais, Maine

Journal Listing

03/20/2018 UT - Bill Run
Journal No. 377 Post Date: 3/20/2018 Type: GJ

Date	Description	RCB	Type	Account	Proj	Debit	Credit
03/20/2018	03/20/2018 UT - Sewer	R	G	R 7000-7640			154,371.36
03/20/2018	03/20/2018 UT - Sewer	R	G	R 7000-7641			51,650.88
03/20/2018	03/20/2018 UT - Sewer	R	G	R 7000-7642			5,106.96
03/20/2018	03/20/2018 UT Sewer - Receive	R	G	G 07-7220-00		211,129.20	
03/20/2018	03/20/2018 UT - Sewer TA	R	G	R 7000-7640			591.66
03/20/2018	03/20/2018 UT Sewer - TA Receive	R	G	G 07-7230-00		591.66	
03/20/2018	Revenue CTL	L	G	G 07-6500-00			211,720.86
Total						211,720.86	211,720.86

Summary

Funds	Exp	Rev	GL	Cash	Due To	Due From	Enc Control
07	0.00	-211,720.86	211,720.86	0.00	0.00	0.00	0.00
Totals	0.00	-211,720.86	211,720.86	0.00	0.00	0.00	0.00

Other items addressed with no Council action being taken at this time included:

- Budget Meeting on April 24th at 6:00 p.m.
- Bangor Daily News Article on Fiber Broadband Project
- School Budget Projection
- removal of Ice Rinks

On a motion by Councilor Mingo and a second by Councilor Geel, it was unanimously voted to retire into Executive Session at 6:22 p.m. for a legal issue.

Open Session resumed at 6:55 p.m.

There being no further business to come before the City Council at this time, it was moved by Councilor Carr, seconded by Councilor Geel, and unanimously voted to adjourn this meeting at 7:05 p.m.

ATTEST: 

Theresa M Porter, City Clerk

Other Items

Executive Session

Open Session

Adjourn